

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Boys & Girls Club of Saint John, Inc.	Licence Number 2019490	Inspection Date July 07, 2023
Facility Name Seaside Park After School Care		Telephone Number (506) 634-2011
Address 627 Havelock Street Saint John NB E2M 2V4		
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jul 24, 2023	
Comments: 2 Staff members without first aid/CPR certificates. Staff members cannot be left alone with children until received. 3 staff files checked during inspection.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jul 10, 2023	
Comments: Most recent documented planning was dated June 12-16. Current planning not completed or posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 05, 2023	Jul 05, 2023
Comments: 2 staff members without Criminal Record/ Vulnerable Sector Check onsite. Program Administrator brought copies from the Main Club during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 24, 2023	
Comments: 2 Staff members without first aid/CPR certificates. Staff members cannot be left alone with children until received. 3 staff files checked during inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Jul 06, 2023	
Comments: Staff member attendance records not observed during inspection. Recommendation to add staff to bottom of attendance records and record attendance daily.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jul 31, 2023	
Comments: Emergency evacuation and fire drill not completed for June.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jul 05, 2023	
Comments: Children were observed to not wash hands after returning from the gym and having snack. As outlined in public health inspection standards, staff and children's hands are to be washed before meals.			
41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (d) no more than one metre from a sink.	41(1)(d)	Jul 06, 2023	
Comments: One child requires changing area. Current area used is not located one metre or less from the sink. Changing area must be relocated to an area that will meet compliance.			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Jul 06, 2023	
Comments: Diaper changing procedures are not posted. To be posted and reviewed by all staff. Diaper changing procedure can be found in Appendix 22 of the Operator Manual for Full-time and Part-time Early Learning and Childcare Centres.			

General Comments
<p>Monitoring Inspection completed today. Children were observed in their indoor play space and the gym. Due to torrential rain, outside play did not occur during today's inspection.</p> <p>The indoor play environment is set up with a variety of materials in interest centers and invitations. Children engaged with creative art, games, cars and trucks, and small manipulatives. In the gym, children played cooperatively with balls, scooters and mats. Educators engaged alongside children.</p> <p>Educators were observed to use positive child guidance techniques during inspection, redirecting, speaking calmly and removing children to a safe space when required.</p> <p>As discussed during inspection, when groups separate, staff are to know exactly how many children they have present at any one time. In case of an emergency and evacuation, staff members are required to know the actual number of children to ensure that no-one is left behind. Frequent head counts, and accurate attendance records ensure that all children can be accounted for.</p>

original signed by
Lisa Green

Signature of Early Learning and Childcare Licensing Staff

July 07, 2023

Date

original signed by
Nick Rouse

Signature of Operator/Designate

July 07, 2023

Date