

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Boys & Girls Club of Saint John, Inc.	Licence Number 2019490	Inspection Date October 26, 2021	
Facility Name Seaside Park After School Care		Telephone Number (506) 634-2011	
Address 627 Havelock Street Saint John NB E2M 2V4			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Nov 19, 2021	
<p>Comments: Current interests were not apparent within the environment today. Educators should be adding materials and equipment to the environment based on the children's interests.</p> <p>Some program planning sheets were observed, however, there was limited evidence of purposeful program planning within the environment during today's inspection. It was reported that the children are interested in creating with perler beads, but the children did not have access to these materials during the time of inspection. It was reported that these are brought out near the end of the day only, and therefore are not accessible to all children.</p>			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iii) to express creativity and interests.	21(c)(iii)	Nov 05, 2021	
<p>Comments: Shelving units within the indoor environment containing materials and equipment were closed today. The children did not have opportunities to express creativity and interests because they are not aware of the materials that are available. In order to detect children's interests and promote creativity, the children must have access to a variety of materials at all times. One child was observed to be interested in magic tricks during today's inspection, but this was only realized after the on site supervisor was advised to open all shelving units for the children to explore which revealed the magic kit.</p>			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Nov 19, 2021	
<p>Comments: There were limited materials related to science accessible to the children during today's inspection and no materials related to dramatic play or the arts. These must be accessible at all times and should be added based on current interests of the children.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 01, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: One staff member was missing a job description within staff file.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.</p>	24(1)(c)(iv)	Nov 01, 2021	
<p>Comments: One staff member was missing a signed statement within staff file.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.</p>	24(1)(c)(v)	Nov 08, 2021	
<p>Comments: One staff member had a copy of vulnerable sector check within file but no criminal record check. A copy of criminal record check to be sent to inspector and added to staff file as soon as possible.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.</p>	24(1)(c)(vi)	Nov 03, 2021	
<p>Comments: Social Development check that was within one staff file had not been completed. Please send a copy of completed check to inspector as soon as possible. Staff member can not be left alone with children until completed SD check has been added to file.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Nov 01, 2021	
<p>Comments: One staff member did not have proof of valid first aid/CPR training within file. This staff member's certificate in file expired in September 2021. This staff member can not be left alone with a group of children until valid CPR/First Aid certificate is confirmed. Send a copy of updated certificate to inspector as soon as possible.</p>			
<p>28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.</p>	28(2)	Oct 28, 2021	
<p>Comments: A lock down procedure that had been planned by the school was practiced today during the time of inspection. Educators and children evacuated to a designated room nearby, however, attendance records, emergency contacts and first aid kit did not accompany the educators. Ensure these items are always taken with staff in case of an emergency or evacuation. Discussed with program supervisor at time of inspection. First aid kit and emergency contacts for each child to be added to the list of items to be removed on written evacuation procedure.</p>			
<p>31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.</p>	31(3)	Nov 19, 2021	
<p>Comments: There is material exposed in the ground under the merry go round on the playground. This is posing a tripping hazard. The educators have advised the children not to use this piece of equipment until it is fixed.</p>			
<p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.</p>	32(1)(a)	Nov 05, 2021	
<p>Comments: There were materials set up on the tables for the children, but a lack of variety and choice was available. A variety of materials related to each of the following areas should be available and accessible on a daily basis for each group of children. See below for examples.</p> <ul style="list-style-type: none"> -Creative art materials (white glue, glue sticks, collage materials, various forms and colors of paper, popsicle sticks, yard, beads, items from nature, clay, etc.) -Materials to support language and literacy (books and chapter books related to children's interests, various mark making materials, clip boards, gel pens, letter tiles, etc.) -Dramatic play materials including but not limited to: cash register, pretend money, pretend food, costumes, an office area, medical center, vet clinic, etc. -Puzzles -Loose parts 			

Order for Compliance	Regulation	Date to be corrected	Date corrected
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Oct 26, 2021	
<p>Comments: Folding shelving units were all closed today until inspector advised staff to open them. Shelving to display materials and equipment should be set up daily for each group of children. Materials within these units were not organized and not inviting at this time. These should be maintained in an organized manner and displayed throughout the environment to promote the children's curiosity and interest.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Nov 19, 2021	
<p>Comments: Some Lego was noted to be broken/in poor repair today. The foam mats on the floor are also showing wear and require cleaning.</p>			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Nov 01, 2021	
<p>Comments: Children were observed using the swings during time of inspection. The surfacing had become depleted underneath the swings and needs to be raked. Staff need to ensure that surfacing is raked prior to the children using each day.</p>			
39(1) A licensed facility shall have storage space that includes: (b) easily accessible space to store the personal belongings of each child receiving services at the licensed facility.	39(1)(b)	Nov 19, 2021	
<p>Comments: The children's belongings (coats, backpacks, etc.) were noted to be dropped on the floor within the indoor play environment. This was left disorganized and untidy today. The children must have an easily accessible space to store and hang their personal belongings. Supervisor advised that they do have a space for the children's belongings but this is located down the hall. Recommending that other options are explored to store the children's belongings within the room.</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 28, 2021	
<p>Comments: Household paint cans were observed on a metal storage cart adjacent to the indoor play area. Bleach bottle was also noted inside one of the closed shelving units near the parent board. Discussed with program supervisor at time of inspection. Disinfectant that has been pre-mixed does not need to be locked, just stored out of children's reach. Other toxic products must be stored under lock and key.</p>			

General Comments

Renewal inspection completed today.

New staff member on site today, file reviewed. Hand washing routines were observed.

A lock down procedure was practiced today. The staff ensured all children were calm.

There were materials set out on the tables for the children's arrival, however, there was a lack of variety and choice available. Discussed the need to have the room set up with all shelving opened to ensure accessibility of materials with on site supervisor.

Coloring pages were set out on tables and noted around the room. Discussed the importance of open ended art with staff members rather than offering coloring pages.

Topics of interest should be easily identified within the room through documentation.

The educators were observed playing games, coloring, and drawing with the children. The children were observed to be interested in building/constructing, perler beads, and magic tricks today. How can these interests be supported? What materials could be added to enhance the environment?

Staff must ensure that the environment is set up for each group of children.

The children also spent time outdoors during today's inspection. Discussed the requirement to rake wood chips/surfacing regularly to ensure proper surfacing under stationary equipment with educator.

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

October 26, 2021

Date

original signed by
Nick Rouse

Signature of Operator/Designate

October 26, 2021

Date