

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Boys & Girls Club of Saint John, Inc.	Licence Number 2019490	Inspection Date July 26, 2021
Facility Name Seaside Park After School Care		Telephone Number (506) 634-2011
Address 627 Havelock Street Saint John NB E2M 2V4		
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member. Comments: Deficiency is now compliant	12(2)	Dec 15, 2020	Dec 16, 2020
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years. Comments: Deficiency is now compliant	12(3)	Dec 15, 2020	Dec 16, 2020
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29. Comments: Deficiency is now compliant	21(a) – (d)	Dec 15, 2020	Dec 16, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Deficiency is now compliant	24(1)(b)(ii)	Dec 15, 2020	Dec 16, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Deficiency is now compliant	24(1)(b)(iv)	Dec 15, 2020	Dec 16, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Dec 15, 2020	Dec 16, 2020

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Dec 15, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Dec 15, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Dec 15, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Dec 15, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Dec 15, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			

General Comments
All orders for compliance are now compliant.

original signed by
Lisa Green

Signature of Early Learning and Childcare Licensing Staff

December 17, 2020

Date

original signed by
Nick Rouse

Signature of Operator/Designate

December 17, 2020

Date