

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2018858	Inspection Date January 16, 2025
Facility Name Boys and Girls Club of Charlotte County -Black's Harbour		Telephone Number (506) 466-4300
Address 600 Main Street Blacks Harbour NB E5H 1C1		
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jan 30, 2025	
Comments: Review of Staff Files: One staff with expired first aid and cardiopulmonary resuscitation. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Jan 30, 2025	
Comments: Review of Child Files: Two children missing Medicare numbers. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jan 30, 2025	
Comments: Review of Child Files: Two children missing the address of an emergency contact and two children missing a second emergency contact. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jan 30, 2025	
Comments: Review of Staff Files: One staff member missing the second page of the Social Development check. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 30, 2025	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Review of Staff Files: One staff with expired first aid and cardiopulmonary resuscitation. To be added.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jan 30, 2025	
Comments: Paint peeling under chalk board. Site supervisor to submit work order to the school district and send a copy to inspector. White shelf in dramatic play center with chipped paint. To be painted.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jan 30, 2025	
Comments: One red basket broken. To be discarded and replaced.			

General Comments
<p>A renewal inspection occurred today.</p> <p>When licensing staff arrived, the educator was prepping for the afternoon. A clear schedule was written on the dry erase board for the day.</p> <p>Children were observed washing hands before having apple sauce, cheese, and crackers for snack.</p> <p>Children engaged in free play after snack. Children were observed engaged in art with their educators, playing with lego, creating their own stories, and playing with bouncy balls. Children had "pause" signs in centers where they were able to leave what they had created from the day before. This allows children to pick up where they left off.</p> <p>Educator was observed supporting children by helping them problem solve and encouraging them to talk to their peers to resolve conflict.</p> <p>The following records were reviewed: Incident logs, fire drills, planning sheets, playground checks, and daily attendance sheets.</p> <p>A review of all staff and child files were completed.</p> <p>Discussed with site supervisor about ensuring that children's learning experiences are displayed around the classroom and also documented in the binder that was created for the children to reflect on.</p> <p>Recommending that site supervisor model communicating with the children, for the new staff in the room.</p>

original signed by
Kiesha Cobbett

Signature of Early Learning and Childcare Licensing Staff

January 17, 2025

Date

original signed by
Anna Teed

Signature of Operator/Designate

January 17, 2025

Date