

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY INC	Licence Number 2018858	Inspection Date January 13, 2020	
Facility Name BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY - BLACKS HARBOUR		Telephone Number (506) 466-4300	
Address 600 Main Street Blacks Harbour NB E5H 1C1			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Review of files: Medicare number missing on some files.	24(1)(b)(i)	Feb 14, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Review of files: Medical practitioner information missing on some files.	24(1)(b)(ii)	Feb 14, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Review of files: Emergency contact information missing on some files.	24(1)(b)(iv)	Feb 14, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister. Comments: Children not signed in upon arrival to After School Program. Children must be signed in upon arrival each day and signed out at departure each day. Original comply by date of May 15, 2019.	24(1)(f)	Jan 14, 2020	
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act. Comments: Kindergarten to Grade 2 children and Grades 3 to 5 children did not wash hands upon arrival to program. Review Public Health standards with all staff in regards to hand-washing.	28(3)(a)	Jan 14, 2020	
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children. Comments: Window ledges to be cleaned, dirt/dust build up.	30(3)	Jan 17, 2020	

Order for Compliance	Regulation	Date to be corrected	Date corrected
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (c) on each outing.	44(c)	Jan 17, 2020	
Comments: First Aid Kit for outings not maintained. A first aid checklist not completed for this bag.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Jan 21, 2020	
Comments: Daily incident log missing parent signature.			

<p>General Comments</p> <p>A renewal inspection was conducted today on the above license.</p> <p>An engaging and inviting environment has been created for the children. Educators observed in respectful interactions with the children. Children engaged in their environment with a variety of materials to interact and engage with.</p> <p>Surfacing and outside play structure not inspected during inspection due to ice/snow. These will be inspected in Spring 2020. Children are not able to utilize the outside play structure for the winter months due to ice/snow.</p>

original signed by Jodi Hennessey	January 13, 2020
Signature of Early Learning and Childcare Licensing Staff	Date

original signed by Stephanie Firlotte	January 13, 2020
Signature of Operator/Designate	Date