

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2018857	Inspection Date January 22, 2024	
Facility Name BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY--MILLTOWN		Telephone Number (506) 466-4300	
Address 434 Milltown Blvd St. Stephen NB E3L 1J8			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jan 15, 2024	Jan 22, 2024
Comments: Deficiency is now compliant			
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Jan 15, 2024	Jan 22, 2024
Comments: Deficiency is now compliant			
22 The daily routine of a licensed facility shall include (a) outdoor play for at least one hour in each four-hour block of time when the majority of children receiving services are in attendance except in the following circumstances: (i) the wind chill is below -20 °C; (ii) the temperature is below -20 °C; or (iii) the temperature is 33 °C with humidity or above.	22(a)	Dec 13, 2023	Jan 22, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Jan 15, 2024	Jan 22, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 15, 2024	Jan 22, 2024
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jan 22, 2024	
<p>Comments: Room 114 Pre K: * One child not signed in on January 22, 2024.</p> <p>Room 115 ASP: * Five children not signed out on January 19, 2024.</p> <p>Room 116 ASP: * Two children not signed out on January 19, 2024.</p> <p>Children not signed out on renewal inspection conducted on January 13, 2023. Original comply by date of December 13, 2023.</p>			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jan 26, 2024	
<p>Comments: Room 114 PreK: * Window ledge dirty to be cleaned. * Top of air conditioner unit dusty, to be cleaned. Original comply by date of January 15, 2024.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Jan 15, 2024	Jan 22, 2024
<p>Comments: Deficiency is now compliant</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jan 26, 2024	
<p>Comments: Room 114 Pre-K: * Stuffed animal bin accumulating dirt/debris, to be cleaned. * Bins block center, accumulating dirt/debris, to be cleaned. * Baby bath station dirty, to be cleaned. Original comply by date of January 15, 2024.</p> <p>Room 116 ASP: * Block shelf bins accumulating dirt/debris, to be cleaned. * Green art bins accumulating dirt/debris, to be cleaned. Original comply by date of January 15, 2024.</p>			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Jan 26, 2024	
<p>Comments: Playground checklist not completed for outside school playground. This is to be completed monthly. Original comply by date of December 29, 2023.</p>			

**General Comments**

A follow up inspection occurred today. There are orders for compliance not completed from the renewal inspection that was conducted on December 13, 2023.  
Discussed observations and remaining orders for compliance with Program Director Community and Schools.

original signed by  
Jodi Hennessey

January 22, 2024

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by  
Anna Teed

January 22, 2024

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Signature of Operator/Designate

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Date