

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2018857	Inspection Date January 25, 2023
Facility Name BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY--MILLTOWN		Telephone Number (506) 466-4300
Address 434 Milltown Blvd St. Stephen NB E3L 1J8		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Feb 16, 2023	
Comments: One member of the Board of Directors (Operator) requires updated Social Development Check. Two members of the Board of Directors (operator) require updated Criminal Record Checks/Vulnerable Sector Checks.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Feb 16, 2023	
Comments: Preschool Room: No evidence of purposely planned and documented activities based on the interests of the child. School-Age Room: No written plans in either school-age room.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Feb 16, 2023	
Comments: Renewal inspection and follow up inspection reports from 2022 not posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Feb 16, 2023	
Comments: Children's learning not documented in the rooms.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Feb 16, 2023	
Comments: Preschool Room: Diaper changing procedure not posted. Diaper change station not properly sanitized between changing children's diapers. Children's hands not washed after diaper changing.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Feb 16, 2023	
Comments: Preschool Room: Grey walls, paint chipped to be repainted.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Feb 16, 2023	
Comments: Preschool Room: Grey chairs, dirty to be thoroughly cleaned. Plastic dolls dirty, to be thoroughly cleaned. Room 115 After School: Some books ripped, to be discarded.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jan 24, 2023	
Comments: Preschool Room: Dish liquid under sink, unlocked. School Age Room # 115 Dish liquid on sink, unlocked. All-purpose cleaner under sink, unlocked. School Age Room # 116 Dish liquid under sink, unlocked. Tide laundry detergent in black cabinet, unlocked. All-purpose cleaner in black cabinet, unlocked.			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Feb 16, 2023	
Comments: Preschool Room: Diaper changing procedure not posted.			
49(1) An operator of a licensed facility shall ensure that the guidance of the children receiving services at the licensed facility is positive and includes positive reinforcement, encouraging efforts and recognizing accomplishments.	49(1)	Jan 24, 2023	
Comments: It was observed during lunchtime, one educator speaking in a harsh tone to a child. Was immediately addressed by Inspector/Investigator with Program Director.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Feb 16, 2023	
Comments: Review of incident log. Log not signed by parent/guardian on one report.			
55(6) Except as otherwise provided in this Act or in accordance with section 30 of the Family Services Act, an operator, an owner of an agency, a person in charge of an agency, a staff member of a facility and an employee of an agency shall not release, or permit or cause to be released, confidential information without the consent of the person from whom the information was obtained and the person to whom the information relates.	55(6)	Jan 24, 2023	
Comments:			

General Comments

A renewal inspection was conducted today.
Early Childhood Services Act, 55(6) above: Children's files in room #116 were in an unlocked cabinet, must be locked at all times.

General Comments

The children were observed in both inside and outside play.
Discussions were had with educators in the Preschool and School-Age room regarding purposely planned and documented learning of the children.
A variety of materials are available in each of the learning environments for the children to interact and engage with.
Discussions were had regarding requirements for Board of Directors.
Update to the parent board:
Inspector/Investigator Tanya Gaudet 607-4388
Quality Assurance Monitor, Cathleen LeBlanc 566-2647.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

January 25, 2023

Date

original signed by
Anna Teed

Signature of Operator/Designate

January 25, 2023

Date