

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2018857	Inspection Date November 25, 2021	
Facility Name BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY--MILLTOWN		Telephone Number (506) 466-4300	
Address 434 Milltown Blvd St. Stephen NB E3L 1J8			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
<b>Order for Compliance</b>			
	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Dec 15, 2021	
Comments: Random review of child files. Some of the child files were missing medical practitioner information. If a family does not have a doctor, parent can write down "no doctor", or "clinic". To be updated.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian,	24(1)(b)(iii)	Dec 15, 2021	
Comments: One child file was missing their home address. To be updated.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Nov 25, 2021	
Comments: Attendance records were incomplete. Some departure and arrival times were missing within one of the school age rooms. Ensure these are documented as children arrive and leave facility.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Dec 15, 2021	
Comments: Slide is cracked. Administrator stated that this has been brought to the school's attention to be fixed. Children are not permitted to use the slide until this has been completed. Another piece of equipment has been partially removed from the playground, awaiting replacement. This has been sectioned off in the mean time. Please provide an approximate date for repair for both pieces of equipment (or proof of work order from the district).			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Dec 15, 2021	
Comments: School Aged Room 115 - Dramatic Play area is lacking in variety - babies and baby accessories, and pretend food and kitchen accessories to be added.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Dec 15, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Afterschool Classrooms 114 &amp; 116 - some books, board game boxes, and puzzles are in poor shape. To be repaired / replaced.  Afterschool Classroom 116 - Table and chairs in dramatic play area showing wear. These will soon need to be replaced.  Afterschool Classroom 116 - Chair in quiet corner is in poor repair - add a cover that can be laundered or replace.  Preschool Classroom - Area rug in reading area is fraying. To be replaced. Some toy storage containers are accumulating dust and debris and require cleaning. Some books are also in poor repair-replace.  Bean bag chairs to be cleaned. Recommended purchasing a cover that can be laundered for both bean bag chairs.</p>			

General Comments
<p>Completed renewal inspection today.  The preschool children were observed preparing to go outdoors, eating their lunch and freely circulating the indoor play area.  Staff members were observed sitting with the children at the table for lunch and engaged in conversation.  Shepherds pie was served for lunch today.</p> <p>Invitations (ex: ice cube trays with colored water and droppers, water play within sensory containers, puzzles etc.) were set up for the children to explore. Some children were also observed building and constructing a "mini world" using loose parts, items from nature and playing cooperatively.  The preschool children each have an up to date portfolio containing creative art pieces, learning stories and other forms of documentation that demonstrate interests and learning. Staff indicated that these are still a work in progress but that the portfolios will be soon moved to an accessible shelf for the children to review as they wish.</p> <p>The school age program rooms also displayed recent documentation demonstrating the children's interests and purposeful programming. Art projects (ex: talking sticks, bird feeders), webs, and photos of the children were observed throughout both school age environments.</p> <p>Extreme Allergy Management Plan was completed and on site for a child with an extreme allergy. This plan was reviewed in 2021.</p> <p>Discussed playground equipment. If repair dates are unknown, please submit a work order with the district and submit documentation to inspector to notify of approximate date for repairs to occur.</p>

original signed by  
Breanne Jones

November 25, 2021

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Operator/Designate

\_\_\_\_\_  
Date