

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Rachel Mercier	Licence Number 2018846	Inspection Date December 19, 2023	
Facility Name Daycare of Memories		Telephone Number (506) 854-5656	
Address 217 Sumner Avenue Moncton NB E1C 8A6			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Dec 19, 2023	Dec 19, 2023
Comments: Required check has been obtained. Deficiency is now compliant			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Dec 19, 2023	Dec 19, 2023
Comments: Required check has been obtained. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Dec 19, 2023	Dec 19, 2023
Comments: Required check has been obtained. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (ii) a copy of a check with the Department of Social Development.	24(1)(d)(ii)	Dec 19, 2023	Dec 19, 2023
Comments: Required check has been obtained. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Dec 05, 2023	Dec 19, 2023
Comments: Operator indicates that the daily attendance record is brought with them when they leave the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	Dec 05, 2023	Dec 19, 2023
Comments: Substitutions to the menu are documented. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister.	24(1)(l)	Dec 05, 2023	Dec 19, 2023
Comments: Operator indicates that they were able to locate the management of potential illness form that was filled out for the child that was ill. Deficiency is now compliant			
24(2) The records and documents referred to in subsection (1) shall be maintained for at least one year after the record or document is made.	24(2)	Dec 05, 2023	Dec 19, 2023
Comments: Operator is aware of the required amount of time that documentation of substitutions to the menu as well as Management of potential illness forms must be kept on-site. Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Dec 15, 2023	Dec 19, 2023
Comments: Books and art material are placed on low open shelves in order for the children to be able to access them. Deficiency is now compliant			
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	Dec 05, 2023	Dec 19, 2023
Comments: Operator indicates that they were able to locate the management of potential illness form that was filled out for the child that was ill. Deficiency is now compliant			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Dec 05, 2023	Dec 19, 2023
Comments: Operator indicates that no incident logs have been filled out since the Renewal Inspection. Operator is aware of all information that must be indicated on these forms. Deficiency is now compliant			

General Comments

Ratio is respected during the time of the inspection.

original signed by
Sarah MacDougall-LeBlanc

 Signature of Early Learning and Childcare Licensing Staff

December 19, 2023

 Date

original signed by
Rachel Mercier

 Signature of Operator/Designate

December 19, 2023

 Date