

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Rachel Mercier	Licence Number 2018846	Inspection Date December 05, 2023	
Facility Name Daycare of Memories		Telephone Number (506) 854-5656	
Address 217 Sumner Avenue Moncton NB E1C 8A6			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Dec 19, 2023	
Comments: The Operator's Social Development check has expired. Operator is required to obtain a new check with the Department of Social Development every 5 years. Operator must ensure that this check is obtained. Inspector will provide Operator with a copy of the form that must be filled out.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Dec 19, 2023	
Comments: An associated person's Social Development check has expired. An associated person is required to obtain a new check with the Department of Social Development every 5 years. Operator must ensure that this check is obtained. Inspector will provide Operator with a copy of the form that must be filled out.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Dec 05, 2023	Dec 05, 2023
Comments: A copy of the Operator's Early Childhood Education certificate was not located in their file. A copy of the certificate was added to the file during the inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Dec 19, 2023	
Comments: The Operator's Social Development check has expired. Operator is required to obtain a new check with the Department of Social Development every 5 years. Operator must ensure that this check is obtained. Once the check is obtained, a copy must be placed in the Operator's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (ii) a copy of a check with the Department of Social Development.	24(1)(d)(ii)	Dec 19, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: An associated person's Social Development check has expired. An associated person is required to obtain a new check with the Department of Social Development every 5 years. Operator must ensure that this check is obtained. Once the check is obtained, this must be placed in the associated person's file.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.</p>	24(1)(f)	Dec 05, 2023	
<p>Comments: The Operator did not bring the daily attendance record with them when they brought the children outside to play. Operator must ensure that the daily attendance record is brought with them when they leave the building.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.</p>	24(1)(i)	Dec 05, 2023	
<p>Comments: During the renewal inspection, Inspector observed the children eating a peanut butter and jelly sandwich, apple slices, crackers and milk. However, on the menu it is indicated that the lunch to be served today is meat and cheese subs, tomato soup and milk. Operator must ensure that all substitutions made the menu are documented.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister.</p>	24(1)(l)	Dec 05, 2023	
<p>Comments: Operator indicates that a child was excluded from the facility recently, due to illness. Operator indicates that they did not fill out the Management of potential illness form. Operator indicates that they do not have this form. Operator can find this form at Appendix 11 of the Operator Manual. Operator must ensure that this form is filled out as required.</p>			
<p>24(2) The records and documents referred to in subsection (1) shall be maintained for at least one year after the record or document is made.</p>	24(2)	Dec 05, 2023	
<p>Comments: Operator indicates that a child was excluded from the facility recently, due to illness. Operator indicates that they did not fill out the Management of potential illness form. Operator indicates that they do not have this form. Operator can find this form at Appendix 11 of the Operator Manual. This form must be filled out and kept for the amount of time prescribed by the Minister.</p> <p>During the renewal inspection, Inspector observed the children eating a peanut butter and jelly sandwich, apple slices, crackers and milk. However, on the menu it is indicated that the lunch to be served today is meat and cheese subs, tomato soup and milk. Operator must ensure that all substitutions made the menu are documented and kept for the amount of time prescribed by the Minister.</p>			
<p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,</p>	32(1)(b)	Dec 15, 2023	
<p>Comments: Inspector observed that the art material as well as the books are not easily accessible on low, open shelves. Operator must ensure that the material is placed lower, in order for the children to be able to reach it. A discussion was had with the Operator regarding strategies to store the art material.</p>			
<p>36(4) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall allow for a space of at least 46 cm between each crib, portable playpen, cot or nap mat.</p>	36(4)	Dec 05, 2023	Dec 05, 2023
<p>Comments: There is not a 46cm distance between two rest mats. Inspector advised the Operator of this, who ensured that the 46cm requirement was respected. Deficiency is now compliant</p>			
<p>39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;</p>	39(2)(a)	Dec 05, 2023	Dec 05, 2023
<p>Comments: Inspector found a bottle of Listerine in a cabinet that was locked with a child safety lock in the washroom. All toxic products must be placed under lock and key. The bottle of Listerine was locked during the inspection. Deficiency is now compliant</p>			
<p>45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.</p>	45(3)(a)	Dec 05, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Operator indicates that a child was excluded from the facility recently, due to illness. Operator indicates that they did not fill out the Management of potential illness form. Operator indicates that they do not have this form. Operator can find this form at Appendix 11 of the Operator Manual. This form must be filled out and kept for the amount of time prescribed by the Minister.</p>			
<p>50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.</p>	<p>50(1)</p>	<p>Dec 05, 2023</p>	
<p>Comments: Daily incidents logs are documented as required. However, Inspector observed on 2 incident logs that the care provided to the child following the incident was not documented. Operator must ensure that all required information is indicated on the daily incident logs. Recommendation that Operator review section 6.5 of the Operator Manual, which outlines incident log requirements.</p>			

General Comments
<p>During the renewal inspection, inspector observed indoor play, outdoor play, the lunch period as well as the rest period. Inspector observed the Operator singing songs and reading a story to the children.</p> <p>A discussion was had with the Operator regarding the measures that must be taken when picking up school aged children at the bus stop.</p> <p>Ratio is respected during the inspection.</p>

original signed by
Sarah MacDougall-LeBlanc
 Signature of Early Learning and Childcare Licensing Staff

December 05, 2023
 Date

original signed by
Rachel Mercier
 Signature of Operator/Designate

December 05, 2023
 Date