

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

|                                                                          |                           |                                      |
|--------------------------------------------------------------------------|---------------------------|--------------------------------------|
| Name of operator<br>Rachel Mercier                                       | Licence Number<br>2018846 | Inspection Date<br>November 21, 2022 |
| Facility Name<br>Daycare of Memories                                     |                           | Telephone Number<br>(506) 854-5656   |
| Address<br>217 Sumner Avenue Moncton NB E1C 8A6                          |                           |                                      |
| Name of Early Learning and Childcare Licensing Staff<br>Sarah MacDougall |                           | Position Title<br>Inspector          |

| Order for Compliance                                                                                                                                                                                                                                                                                                                                                                                                      | Regulation   | Date to be corrected | Date corrected |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------|----------------|
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.                                                                                                                                                                                                                          | 24(1)(e )    | Nov 21, 2022         |                |
| Comments: Although the administration of medication records are evident, the parent has not signed the form confirming that they give permission for the administration of the medication. Operator must ensure that the parent signs this document.                                                                                                                                                                      |              |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,                                                                                                                                                                     | 24(1)(b)(i)  | Nov 28, 2022         |                |
| Comments: 1 of the children's records is missing the Medicare number. Operator must ensure that all required information is indicated in each child's records.                                                                                                                                                                                                                                                            |              |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, | 24(1)(b)(iv) | Nov 28, 2022         |                |
| Comments: 1 of the children's records is missing the full address for an emergency contact. Operator must ensure that all required information is indicated in each child's records.                                                                                                                                                                                                                                      |              |                      |                |

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| <p><b>General Comments</b></p> <p>During the time of the inspection, Inspector observed snack time as well as indoor play and outdoor play. Inspector observed positive interactions between Operator and the child, such as getting on their level to interact with them. Inspector observed the child and the Operator painting together as well as reading a book together.</p> <p>Recommendation that Operator clarify the phone number of an emergency contact in order to ensure that this information is legible in the child's record. Recommendation that Operator make new copies of the Daily Information Sheet, to ensure that the information indicated on the document is legible.</p> <p>A copy of the Social Development check form was provided to the Operator in order for these to be renewed.</p> |
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General Comments

A discussion was had with the Operator regarding extended hour and overnight services. Should Operator choose to offer these services, a Change in Service request must be provided to the Quality Assurance Monitor.

Operator must ensure that a physical check is done on children every 15 minutes when left unsupervised while napping. This physical check must be documented. Recommendation that Operator review section 8.1.2 of the Operator Manual (page 54) regarding this.

Ratio was respected during the time of the inspection.

original signed by  
Sarah MacDougall

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

November 21, 2022

\_\_\_\_\_  
Date

original signed by  
Rachel Mercier

\_\_\_\_\_  
Signature of Operator/Designate

November 21, 2022

\_\_\_\_\_  
Date