

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Mother's Care Education Centre Inc.	Licence Number 2018829	Inspection Date December 06, 2022
Facility Name Preschool in the Park		Telephone Number (506) 454-7235
Address Unit 200 30 Knowledge Park Drive Fredericton NB E3C 2R2		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Jun 30, 2023	
Comments: Licensing staff determined there are currently 3 staff that hold an ECE certificate and 3 staff are currently enrolled in the micro credential 1 year ECE course. Currently this centre is not meeting the education requirements of this section of the legislation. Once staff successfully complete the Micro credential course, please advise the QA.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Dec 20, 2022	
Comments: Licensing staff verified 1 or more child files were missing the medicare number and expiry date. Please request this info from parents. Licensing staff also observed of the child files reviewed one was missing the child profile.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vi) daily information sheets on forms provided by the Minister for each child under the age of 24 months.	24(1)(b)(vi)	Dec 07, 2022	
Comments: After review of infant toddler records, licensing staff verified that these records were not signed off by staff yesterday and some infant toddler records were not completed for children that were in attendance. This information must be completed daily by educators for all children under 24 months and to enter any comments that might be assist with the management of illness. Please commence going forward. I will follow up on the next routine visit to ensure these records are being completed daily.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Dec 20, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Not all staff files included this signed statement. Please refer to Section 6.2.4 in the Operator manual regarding the signed declaration confirming the staff has read and understood his or her obligations under the Act and this Regulations.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Dec 06, 2022	Dec 06, 2022
Comments: Deficiency is now compliant. Please change my name as your QA person and Kelsey Northrup is your Inspector.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Dec 20, 2022	
Comments: Lighting was addressed in both bathrooms since my last visit. There is chipped paint on walls and floor tiles need replaced, and hooks for hanging up children's belongings also need replaced. After discussion with the Operator, please provide in writing the work that will be completed by a contractor. Once I have this information the department will be able to show compliance with the legislation. The Operator stated it has been a challenge finding a contractor to do the work. Please provide a timeline on or before December 20th.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Dec 09, 2022	
Comments: Licensing staff observed a few items that need addressed in outdoor play area. The fencing on the left side needs fencing ties, and a blue splintered box needs removed from the play area as this could pose a safety concern with splintered in little fingers. Please store small toys away at the end of the day, so they don't end up freezing to the ground and become a tripping hazard.			

### General Comments

Annual inspection performed.

Upon arrival children were finishing snack and getting ready for outdoor play. Please remind parents to send children with proper outdoor foot ware. Licensing staff observed one child wearing rubber boots.

Administrative records were reviewed - child records, child and staff attendance is being documented daily, fire drills are being practiced and documented monthly, outdoor check list is completed monthly, potential illness reports and incident reports are recorded and signed off by parent, so they are aware.

Staff files were also reviewed and Licensing staff verified that 6 staff (over 50%) have completed the 90 hr Intro to ECE. A few staff have either been registered or enrolled for the next 90 hour Intro to ECE course. Currently this centre is meeting this section of the legislation. However, read comment above regarding the staff that are currently enrolled in the 1 year ECE program.

All children were observed in outdoor play, eating snacks and lunches at routine times and going down for nap. The older preschool children were involved in quiet play opportunities during my visit.

Just a kind reminder for staff to be documenting arrivals on the attendance record and when they leave the centre. Two staff left during my visit and did not sign themselves out. I will follow up during my next routine visit.

original signed by  
Joanne Voyer Page

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Signature of Early Learning and Childcare Licensing Staff

December 06, 2022

\_\_\_\_\_  
Date

original signed by  
Suzanne Wood

\_\_\_\_\_  
Signature of Operator/Designate

December 06, 2022

\_\_\_\_\_  
Date