

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2018799	Inspection Date January 19, 2024
Facility Name Little Steps Havelock		Telephone Number (506) 534-2325
Address 13 Cross Road Havelock NB E4Z 5E8		
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Dec 29, 2023	Jan 15, 2024
Comments: Required proof was provided to the Inspector. Deficiency is now compliant			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Dec 15, 2023	Jan 19, 2024
Comments: The most recent renewal inspection report was posted during the follow-up inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Dec 22, 2023	Jan 19, 2024
Comments: The name, address and telephone number of the medical practitioner was indicated in each verified children's record. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Dec 22, 2023	Jan 19, 2024
Comments: The name, address and telephone number of 2 emergency contacts was indicated in each verified children's record. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Dec 29, 2023	Jan 15, 2024
Comments: Required proof was provided to the Inspector. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Dec 15, 2023	
Comments: The protective surfacing for the stationary equipment could not be verified due to the snow. This will be verified at an ulterior date.			

General Comments
Ratio is respected during the inspection.

original signed by
Sarah MacDougall-LeBlanc

Signature of Early Learning and Childcare Licensing Staff

January 19, 2024

Date

original signed by
Emily McVicar

Signature of Operator/Designate

January 19, 2024

Date