

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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|---|---------------------------|------------------------------------|----------------|
| Name of operator AMY MCEVOY | Licence Number 2018799 | Inspection Date July 06, 2022 | |
| Facility Name Little Steps Havelock | | Telephone Number (506) 534-2325 | |
| Address 13 Cross Road Havelock NB E4Z 5E8 | | | |
| Name of Early Learning and Childcare Licensing Staff Sarah MacDougall | | Position Title Inspector | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |
| 10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a). | 10(1) | Jul 06, 2022 | |
| <p>Comments: May 25th 2022 - During the renewal inspection an infant was in the same group as preschool aged children. While conducting the renewal inspection, the inspector had a conversation with the operator. Children under the age of 24 months must not be mixed with other children.</p> <p>June 14th 2022 - During the follow up inspection the inspector reviewed the staff and the children's attendance records for the week of June 6th - June 10th 2022, it is evident that one staff was left alone to supervise 2 infants and 4 preschooler's. As infants are not permitted to be part of a mixed age group, Operator must ensure that the infants and the preschooler's have an adequate number of staff to maintain ratio for each group.</p> <p>July 6th 2022 - When inspectors arrived to the facility, one educator was left alone to supervise 2 infants, 3 preschool aged children and 4 school aged children. The educator informed the inspector that the second educator was not on the premises and would return shortly. A second educator arrived approximately 10 minutes later and ratios were met. As infants are not permitted to be part of a mixed age group, Operator must ensure that the infants, preschool and school aged children have an adequate number of staff to maintain ratio for each group.</p> <p>During the follow up inspection, an Educator went in the kitchen and left the preschool and school aged group unsupervised. Educator must ensure adequate supervision for children at all times and ensure that staff-child ratio is maintained.</p> <p>Operator must create a plan to ensure ratios are met at all time and submit the written plan to the inspector by July 9th 2022. A follow up will be conducted at the facility to verify compliance. In the event that the facility does not meet compliance further corrective measures will be put in place to ensure the safety of the children attending the childcare at all time.</p> | | | |
| 10(7) Despite subsection (1), infants shall not be grouped with children of another age group. | 10(7) | Jul 06, 2022 | |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
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| <p>Comments: May 25th 2022- During the renewal inspection, the inspector observed an educator bring a preschool aged child inside. During this time, another educator was left outside to supervise 3 preschool children and one infant. Children underneath the age of 24 months cannot be placed in the same group as other children.</p> <p>June 14th 2022 - During the follow up inspection the inspectors observed upon arrival that there was a mixed age group of one infant and one school age child. Children under the age of 24 months are not to be mixed with children of other ages. The operator must ensure that infants are never part of a mixed age group.</p> <p>July 6th 2022 - During the follow up inspection the inspectors observed upon arrival it was observed that there was a mixed age group of 2 infants, 3 preschool children and 4 school aged children. Children under the age of 24 months are not to be mixed with children of other ages. The operator must ensure that infants are never part of a mixed age group.</p> <p>Operator must create a plan demonstrating how she will ensure children under the age of 24 months are never mixed with children of other ages. Operator must submit the written plan to the inspector by July 9th 2022. A follow up will be conducted at the facility to verify compliance. In the event that the facility does not meet compliance further corrective measures will be put in place to ensure the safety of the children attending the childcare at all time.</p> | | | |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine. | 25(a) | Jul 08, 2022 | |
| <p>Comments: Inspectors observed that the after school daily routine for school aged children is posted. However, the full day routine in the school aged classroom was not posted. The full daily routine must be posted in each classroom.</p> | | | |
| 28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing. | 28(1) | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: Operator has returned infants to their allocated room and preschool aged children to their allocated room. Deficiency is now compliant</p> | | | |
| 28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act. | 28(3)(a) | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: Inspector observed that lighting has been added in the stairwell as well as the upstairs hallway. Deficiency is now compliant</p> | | | |
| 28(3) The premises of a licensed facility shall comply with (b) codes and standards under the Fire Prevention Act. | 28(3)(b) | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: Inspector observed that lighting has been added in the stairwell as well as the upstairs hallway. Deficiency is now compliant</p> | | | |
| 29 An operator of a licensed facility shall ensure that the traffic area and the outdoor walk-ways of the licensed facility are free from obstructions and hazards. | 29 | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: Inspector observed that lighting has been added in the stairwell as well as the upstairs hallway. Deficiency is now compliant</p> | | | |
| 30(1) A full-time or part-time early learning and childcare centre shall have an indoor play area of at least 3.25 m ² for each child receiving services at the centre. | 30(1) | Jul 06, 2022 | |
| <p>Comments: During the time of the inspection, there was 3 preschool aged children and 5 school aged children in a space that has been allocated for 6 children. Therefore, there is not 3.25m² of indoor play space for each child. Educator brought the children to the appropriately allocated space approximately 45 minutes after a discussion was had between educator and inspectors. In order for this to be corrected, children must only be in the spaces that have been measured and approved by ELC licensing staff and approved by the fire prevention inspector.</p> | | | |
| 31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children. | 31(3) | Jul 08, 2022 | |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
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| <p>Comments: Inspector observed missing protective surfacing under the Little Tikes play equipment. Operator must verify in the manufacturers manual and ensure that the appropriate protective surfacing is added around this Little Tikes. Operator must create a plan to ensure that all equipment has the required protective surfacing based on the manufacturers manual. Until the appropriate surfacing is added, children are not to use this equipment.</p> | | | |
| 32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility. | 32(1)(a) | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: Inspectors observed that children had required tables and chairs. Deficiency is now compliant</p> | | | |
| 33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions. | 33(2) | Jul 08, 2022 | |
| <p>Comments: Inspector observed missing protective surfacing under the swing set. Operator must verify in the manufacturers manual and ensure that the appropriate depth of protective surfacing is added to this stationary equipment. Operator must create a plan to ensure that this stationary equipment has the required protective surfacing. Until the appropriate surfacing is added, children are not to use this equipment.</p> | | | |
| 39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies; | 39(2)(a) | Jul 06, 2022 | Jul 06, 2022 |
| <p>Comments: During the time of the inspection, inspectors observed a toxic cleaning product on the top shelf in the preschool classroom. Inspectors also observed toxic products were unlocked in the kitchen. All toxic products must be kept under lock and key. Educator locked the kitchen door. Deficiency is now compliant</p> | | | |
| 39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications. | 39(2)(b) | Jul 06, 2022 | Jul 06, 2022 |
| <p>Comments: Inspectors observed that the kitchen door was left open and unlocked, which is where the medication is kept. All medication must be placed under lock and key. Educator locked the kitchen door. Deficiency is now compliant</p> | | | |
| 43 An operator of a licensed facility shall not permit hot beverages in areas that are occupied by the children receiving services at the licensed facility, including the outdoor play area. | 43 | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: No hot beverages were found in the facility during the time of the inspection. Deficiency is now compliant</p> | | | |
| 48(1) An operator of a licensed facility shall serve (a) a snack at least every three hours. | 48(1)(a) | Jun 15, 2022 | Jul 06, 2022 |
| <p>Comments: Inspectors observed children eating their snack as well as having enough time to finish eating. Deficiency is now compliant</p> | | | |

General Comments

During the 2nd Follow-Up Inspection, it was observed that staff did not document 15 minutes checks for an infant during the rest period on July 4th 2022. According to the Operator Manual, when infants younger than 15 months of age are sleeping in cribs, staff members do not need to be in the rest area; however, a physical check of the children must occur every 15 minutes. These checks must be documented with staff signature and the times of the check every day.

During the time of the 2nd Follow-Up Inspection, inspectors heard a smoke detector upstairs beeping, indicating that the battery is low. Educator indicates that the facility has a wired system and that the smoke detector is not required. Recommendation that battery be changed and to consult with the fire prevention officer.

original signed by
Sarah MacDougall

Signature of Early Learning and Childcare Licensing Staff

July 14, 2022

Date

original signed by
Amy McEvoy

July 14, 2022

Signature of Operator/Designate

Date