

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2018799	Inspection Date May 25, 2022
Facility Name Little Steps Havelock		Telephone Number (506) 534-2325
Address 13 Cross Road Havelock NB E4Z 5E8		
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	May 25, 2022	
Comments: An infant was in the same group as preschool aged children. While conducting the renewal inspection, the inspector had a conversation with the operator. Children under the age of 24 months must not be mixed with other children.			
10(7) Despite subsection (1), infants shall not be grouped with children of another age group.	10(7)	May 25, 2022	
Comments: During the inspection, inspector observed an educator bring a preschool aged child inside. During this time, another educator was left outside to supervise 3 preschool children and one infant. Children underneath the age of 24 months cannot be placed in the same group as other children. Inspector also observed the educator going into the kitchen while the children were left unsupervised in the classroom. Children must be supervised at all times.			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Jun 08, 2022	
Comments: The criminal record check of the operator was expired. This must be renewed every 5 years.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Jun 08, 2022	
Comments: One Social Development check was expired in the staff's file. These must be completed every 5 years. One criminal record check was not present in a staff's file. One criminal record check was expired as well as one vulnerable sector check. These must be renewed every 5 years.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jun 08, 2022	
Comments: There were certain weeks where there was no documented programming and certain weeks that were lacking in detail. Planification and documentation must be detailed and purposely planned.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Jun 08, 2022	
Comments: There were missing opportunities for exploration of science. The Inspector had a conversation with the Operator regarding adding more of these materials			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	May 27, 2022	
Comments: In one of the audited files, there were two emergency contacts indicated. However, the same phone number was used for both emergency contacts. Separate phone numbers must be indicated for each emergency contact.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jun 01, 2022	
Comments: One criminal record check was expired as well as one vulnerable sector check. These must be renewed every 5 years.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jun 08, 2022	
Comments: One Social Development check was expired in the staff's file. These must be completed every 5 years			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	May 27, 2022	
Comments: A rake as well as a rusty step stool were found in the outdoor play area next to the entrance. These must be removed.			
31(8) The outdoor play area of a full-time or part-time early learning and childcare centre at which services are provided to infants and children of another age group shall (a) include a separate area for the infants, or (b) be used by the infants and the children of another age group at different times.	31(8)	May 25, 2022	
Comments: An infant was playing in the same outdoor area as the preschool children. Children under 24 months must be either be separated from all other children during outdoor play, or use the outdoor play area at a different time.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Jun 08, 2022	
Comments: For the safety of the children, a protective surface must be added underneath the Little Tikes play structure and underneath the swings. These cannot be used by children until the appropriate protective surface is added.			
36(7) A nap mat shall be at least 5 cm in thickness and stored in a way that avoids contact with the surface of another nap mat or disinfected on both sides after each use.	36(7)	May 25, 2022	
Comments: During the inspection, the inspector observed that the children's blankets were draped on top of the nap mats and stored in a manner that they were touching. Nap mats must be stored so there is no contact with other blankets or personal belongings.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	May 25, 2022	May 25, 2022

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Toxic products were found on the top of a shelf in the classroom. Toxic products were also found in a cabinet in the upstairs bathroom as well as in a cupboard in the afterschool room with a child lock. All toxic products must be placed under lock and key. The educator put these under lock and key immediately.</p> <p>Deficiency is now compliant</p>			

General Comments

While conducting the renewal inspection, the inspector had a discussion with the educator regarding the first aid kit. Recommendation was made to review the contents of the first aid kit.

The general liability insurance is expiring at the end of May. The operator must provide a new copy of the insurance.

A conversation was had between the Operator and the Inspector regarding that the ratio must be respected at all times.

Inspector observed the children engaged during outdoor play.

original signed by
 Sarah MacDougall

Signature of Early Learning and Childcare Licensing Staff

May 25, 2022

Date

original signed by
 Amy McEvoy

Signature of Operator/Designate

May 25, 2022

Date