

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2018799	Inspection Date March 04, 2021
Facility Name Little Steps Havelock		Telephone Number (506) 534-2325
Address 13 Cross Road Havelock NB E4Z 5E8		
Name of Early Learning and Childcare Licensing Staff Carlo Di Bonaventura		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian, Comments: Work information of parents not completed in one child's file.	24(1)(b)(iii)	Mar 11, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Full address of emergency contacts missing in 6 children files.	24(1)(b)(iv)	Mar 11, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister. Comments: The daily attendance records of the children was not completed on the day of the inspection for both groups.	24(1)(f)	Mar 05, 2021	

General Comments
<p>Most of the Covid-19 protocols were followed by both the educators and children. The visitors log was not documented when the inspector entered the facility.</p> <p>Inspector had a discussion with the educators that the documentary evidence of the children's learning requires improvement.</p> <p>The inspector observed positive interactions between the educators and children.</p>

original signed by  
Carlo Di Bonaventura  
Signature of Early Learning and Childcare Licensing Staff

March 04, 2021  
Date

original signed by

March 04, 2021

Marlee Ryder

Signature of Operator/Designate

Date