

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2018799	Inspection Date January 29, 2020	
Facility Name LITTLE STEPS HAVELOCK		Telephone Number (506) 534-2325	
Address 13 Cross Road Havelock NB E4Z 5E8			
Name of Early Learning and Childcare Licensing Staff Janice Gauvin-Léger		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jan 24, 2020	Jan 29, 2020
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Jan 24, 2020	Jan 29, 2020
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Jan 24, 2020	Jan 29, 2020
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Jan 24, 2020	Jan 29, 2020
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Jan 24, 2020	Jan 29, 2020
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child. Comments: Deficiency is now compliant	27(g)	Jan 24, 2020	Jan 29, 2020
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media. Comments: Deficiency is now compliant	27(j)	Jan 24, 2020	Jan 29, 2020
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning. Comments: Deficiency is now compliant	27(k)	Jan 24, 2020	Jan 29, 2020
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies; Comments: A locked doorknob was placed on the kitchen door. Deficiency is now compliant	39(2)(a)	Jan 17, 2020	Jan 29, 2020
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications. Comments: A locked doorknob was placed on the kitchen door. Deficiency is now compliant	39(2)(b)	Jan 17, 2020	Jan 29, 2020

General Comments

During follow up inspection 2 children over the age of 2 were sleeping in playpens in the sleeproom. Educators were doing checks but nothing was being recorded. Inspector recommend that checks be done every 15 minutes and they must record the 15 minute checks and place their initials during naptime. Educators recorded the checks during follow up inspection. This will be verified during monitoring inspections.

The infant registered wasn't at the centre during time of inspection. Educator advised that the child will be absent for the week and was not aware she needed to record this on the attendance sheet. Inspector advised that the name of the infant must be added to the attendance sheet for the week even if the child will not be present. They can use the codes on the bottom to indicate the reason he is absent. This information needs to be available for review by the Department, the fire inspectors or public health inspectors. (see page 39 of the operators manual- section 6.2.5) The name of all children registered at the daycare must be on the daily attendance sheet even if they are absent.

During follow up inspection the inspector was able to see the afterschool children play outdoor and eat snack in the upstairs preschool classroom. Since the approved number of children permitted in the main area is 9 when more then 9 children attend the centre at a time they must use the upstairs as another play area. The afterschool classroom is currently occupied with an inflatable play structure so they are playing in another room. Inspector revised the approved number of spaces per room with the educators on site.

original signed by

Janice Gauvin-Léger

Signature of Early Learning and Childcare Licensing Staff

January 29, 2020

Date

original signed by

Emily Rae McVicar

Signature of Operator/Designate

January 29, 2020

Date