

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Baby Steps Daycare Inc.	Licence Number 2018326	Inspection Date July 11, 2023	
Facility Name Kids Kan Afterschool Program		Telephone Number (506) 357-5437	
Address 66 Miramichi Road Oromocto NB E2V 1S2			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	May 22, 2023	Jul 11, 2023
Comments: The educator on site had logged ideas down in a book. Jennifer Godin, the quality assurance monitor who accompanied the inspector on this visit stated that she would forward the educator some ideas on how to adequately document for school age children going forward.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (a) time and space for and a free choice of play experiences for exploration and discovery.	21(a)	May 22, 2023	Jul 11, 2023
Comments: Children are being given time and space for free choice of play experiences.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (i) for group and individual experiences.	21(c)(i)	May 22, 2023	Jul 11, 2023
Comments: Individual and group experiences were evident at time of visit.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (ii) to explore various forms of literacy.	21(c)(ii)	May 22, 2023	Jul 11, 2023
Comments: Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iii) to express creativity and interests.	21(c)(iii)	May 22, 2023	Jul 11, 2023
Comments: Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	May 22, 2023	Jul 11, 2023
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (v) to experience accomplishment and success.	21(c)(v)	May 22, 2023	Jul 11, 2023
Comments: Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (vi) to problem-solve.	21(c)(vi)	May 22, 2023	Jul 11, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	May 22, 2023	
Comments: There was proof of financial records in the files. Please ensure that you have more of 2022 and 2023 for your next inspection which is approaching quickly.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	May 22, 2023	Jul 11, 2023
Comments: The children were engaged in a paper mache activity while inspectors were on site. The educator was able to demonstrate activities that she plans on moving forward with.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	May 22, 2023	Jul 11, 2023
Comments: Name, address and birth date are included in the files			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 22, 2023	Jul 11, 2023
Comments: Description and duties and responsibilities were included in the files			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	May 19, 2023	Jul 11, 2023
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	May 22, 2023	Jul 11, 2023
Comments: Each educator had a copy of a criminal record check and vulnerable sector check. Please ensure when criminal record checks and vulnerable sector checks are photocopied or scanned that they are in their whole form and not cut off.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	May 22, 2023	Jul 11, 2023
Comments: All educators have a current social development check.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	May 22, 2023	Jul 11, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: All educators have a copy of their first aid. Please note the expiry dates that will be approaching in the fall.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Jul 11, 2023	Jul 11, 2023
Comments: The kitchen area was not clean at time of visit. The microwave was dirty, counters were cluttered and the fridge was very dirty. The educator immediately cleaned all areas.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	May 22, 2023	Jul 11, 2023
Comments: More materials have been added to the environment. Please make appropriate learning centres for the children. There should be atleast 6 with many accessories available to the children. The Quality Assurance Monitor provided the educator with an appendix from the Operator Manual to help her add materials to well defined centres.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	May 22, 2023	Jul 11, 2023
Comments: The shelving is in the facility but has not been set up yet. The Quality Assurance Monitor has offered help to support an appropriate room arrangement to go forward.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	May 22, 2023	Jul 11, 2023
Comments: Deficiency is now compliant			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jul 11, 2023	Jul 11, 2023
Comments: There were toxic products being stored in an unlocked cupboard in the kitchen. This included borax, chlorox, and comet. The educator on site moved the products and put them in the locked cupboard.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Jul 11, 2023	Jul 11, 2023
Comments: There were medications that were on the shelf in the office. As the office does not lock, medications cannot be stored in this area. The educator on site moved the medications into a locked cupboard in the kitchen.			
43 An operator of a licensed facility shall not permit hot beverages in areas that are occupied by the children receiving services at the licensed facility, including the outdoor play area.	43	Jul 11, 2023	Jul 11, 2023
Comments: The educator had a coffee in the children's play area. The educator was advised by licensing staff that they could not have coffee in the children's area under any circumstance. The educator moved the coffee into the kitchen.			

General Comments
<p>The purpose of this visit was to conduct a follow-up inspection for the licensing year of 2022. This visit was conducted by Inspector, Nancy Glendenning and Quality Assurance Monitor, Jennifer Godin.</p> <p>The educator on site was advised that there was enough improvement within the facility to put this year in compliance and have the inspector return to complete the 2023 inspection.</p> <p>The quality assurance now assigned to your facility is Jennifer Godin and she has offered her support to give the educators ideas on how to document a pre-planned program and how to set up an environment for school age children. At the time of visit, Jennifer gave the educator Appendix 24 from the Operator Manual which outlines materials and equipment that are suited for the school age environment. Licensing staff advised that 6 learning centres should be set up for the children daily.</p> <p>The educator was showing the inspectors the paper mache activity that they had incorporated into the children's day and has made effort to do activities with them.</p> <p>At the time of next inspection, licensing staff will verify that more learning centres have been created with age</p>

General Comments

appropriate materials and that shelving has been put into place to organize the space. There also needs to be consistent proof of programming and documentation being kept on file going forward.

original signed by

Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

July 15, 2023

Date

original signed by

Tanya Shelley

Signature of Operator/Designate

July 15, 2023

Date