

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Baby Steps Daycare Inc.	Licence Number 2018326	Inspection Date March 04, 2021
Facility Name Kids Kan Afterschool Program	Telephone Number (506) 357-5437	
Address 66 Miramichi Road Oromocto NB E2V 1S2		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Mar 04, 2021	
Comments: Please remind staff to be signing in on the attendance, and the daily log sheet which is used for contact tracing.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Mar 31, 2021	
Comments: The operator stated a drill was completed in February but it was not recorded. Please commence recording on a monthly basis. A new record sheet should be used. TY			

General Comments
<p>Monitoring inspection performed.</p> <p>Upon arrival, the educator had me sign in on the daily log sheet at my request, however I was not screened for entry. During orange and red alerts, educators must be familiar with the process of active screening, children (Afterschool age when they are attending on a Full time basis) and essential staff ie. asking anyone entering if they can answer no to all the questions on the screening questionnaire. Please ensure you discuss Covid protocols with your staff. TY. Children and staff were wearing masks.</p> <p>I reviewed administrative records and attendance and daily logs sheets are being recorded. I also observed financial records remain on site. The facility does have a file system set up, however please ensure staff keep files organized and stored so they do not get misplaced.</p> <p>Incident reports are being documented too!</p> <p>Not a lot of programming observed during my visit, though children were playing cooperatively and a couple of children were coloring. Today only 6 children on site and attendance records show only 2-4 children per day this week. However even with low numbers educators should have some planned activities so children do not get bored. The last few days with the windchill, children were unable to go outdoors, however today hopefully the educator will get the children ready to go outdoors and maybe go sliding.</p>

original signed by  
Joanne Voyer Page

Signature of Early Learning and Childcare Licensing Staff

March 04, 2021

Date

original signed by  
Tanya Briggs

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Signature of Operator/Designate

March 04, 2021

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Date