

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Club Des Amis Halte Scolaire inc.	Licence Number 2018282	Inspection Date April 02, 2024	
Facility Name Club Des Amis Terry Fox		Telephone Number (506) 548-8584	
Address 155 Basin St Bathurst NB E2A 6N1			
Name of Early Learning and Childcare Licensing Staff Rachelle Roy Arseneau		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Apr 09, 2024	
Comments: One employee is missing the vulnerable sector check in her file. That employee cannot work at the center until her vulnerable sector check is done. A copy of the document will be sent to QAM once it is received.			

<p><b>General Comments</b></p> <ul style="list-style-type: none"> <li>-Visit to learning center for an unexpected monitoring inspection</li> <li>-Ratio was respected during the visit</li> <li>-Children's guidance is done in a respectful and positive way</li> <li>-Posted in a visible and prominent place in the facility are the following documents: The license, inspection report, orders for compliance, daily routine, evacuation procedures, name of administrator, name and telephone number of QA Monitor and Inspector Life-threatening allergies and a notice to inform parents of the existence of a communicable disease.</li> <li>-The parent is being asked to notify the operator/director the reason why the child is absent, whether it's sickness or another reason</li> <li>-When a child who becomes ill, he/she is supervised and separated from the other children. That child is to be picked up within one hour of notification to parents.</li> <li>-Management of potential illness forms are completed as required, discussed with the director appendix 11 &amp; 12 in the operator's manual.</li> <li>-Parents are advised when a child has a communicable disease or illness, center does use the notice of illness form (appendix 13, in the operator's manual)</li> <li>-We also talk about appendix 14-Managing illness in ELC facilities- parent's/guardian's role, administrators will need to confirm that all information is into the parent handbook if not the appendix 14 has to be given to parents.</li> <li>-The administrator and educators have a valid first aid certificate and a valid CPR certificate</li> <li>-One employee is missing her vulnerable sector check; it will have to be done before returning at the center. Once the document is at hand, a copy will be sent to the QAM</li> </ul> <p>Observations: When arriving at the center all children were at the library playing in different zones, some were</p>
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General Comments

playing with Legos, others were drawing, some were building a road and playing with cars. Activities are planned for each group, both junior group and the senior group. Documentation shows the children's interest and activities that have been done in the past months. Children are having apple sauce and rice cake for their snack, like mentioned on their menu. Once everybody is done with their snack they when outside to play.

original signed by

Rachelle Roy Arseneau

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Signature of Early Learning and Childcare Licensing Staff

April 02, 2024

\_\_\_\_\_  
Date

original signed by

Faith Smith

\_\_\_\_\_  
Signature of Operator/Designate

April 02, 2024

\_\_\_\_\_  
Date