

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Young Women's Christian Association of Moncton Inc.	Licence Number 2017899	Inspection Date July 10, 2023	
Facility Name YW/Academie des Amis / Friends Academy		Telephone Number (506) 855-4349	
Address 135 Kendra Street Moncton NB E1C 9V9			
Name of Early Learning and Childcare Licensing Staff Kyleigh Roy		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jul 21, 2023	
Comments: During the renewal inspection, the inspector observed that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is missing in 1 of the 9 employee files audited. The operator must ensure that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is maintained in the educator's file.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jul 07, 2023	Jul 07, 2023
Comments: During the renewal inspection, the inspector observed that a criminal record check is missing in one of the nine files audited. During the inspection, a staff member printed a copy of the criminal record check and placed it in the employee's file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jul 11, 2023	
Comments: During the renewal inspection, the inspector observed that both emergency contacts listed in 1 of the 7 child files audited had the same telephone number. The operator must ensure that the name, address and telephone number of at least two people authorized by the child's parent to pick up the child and contact in case of emergency if the parents cannot be reached is noted in all children's files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 07, 2023	Jul 07, 2023
Comments: During the renewal inspection, the inspector observed that a criminal record check is missing in one of the nine files audited. During the inspection, a staff member printed a copy of the criminal record check and placed it in the employee's file. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 21, 2023	
Comments: During the renewal inspection, the inspector observed that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is missing in 1 of the 9 employee files audited. The operator must ensure that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is maintained in the educator's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Jul 31, 2023	
Comments: During the renewal inspection, the inspector observed that the annual fire extinguisher inspection was conducted in June of 2022. The operator must ensure that fire extinguishers are inspected and approved every 12 months.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jul 11, 2023	
Comments: During the renewal inspection, the inspector observed that the signed statement from parents confirming they have read and understood the parent handbook is missing in 1 of the 7 files audited. The child's file must include the signed statement from parent confirming they have read and understood the parent handbook.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Jul 11, 2023	
Comments: During the renewal inspection, the inspector observed that a parent had checked N/A for the consent regarding transporting the child or providing transporting for child. The inspector was informed that this child is transported to school by the facility. The operator must ensure that consent for transporting the child or providing transportation is provided by the parents.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jul 31, 2023	
Comments: During the renewal inspection, the inspector observed that the monthly evacuation and fire drill were only conducted three time in the past 6 months. The operator must ensure that monthly emergency evacuation and fire drills are conducted monthly.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Jul 07, 2023	Jul 07, 2023
Comments: During the renewal inspection, the inspector observed a box of Alka-Seltzer in an unlocked cabinet. During the inspection, the educator placed the box in a locked cabinet. Deficiency is now compliant.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Jul 11, 2023	
Comments: During the inspection, the inspector overserved that 5 out of the 8 water bottles verified were not labelled with the name of the child. The operator must ensure that water bottles are labelled with the child's name in order to prevent and control the spread of communicable diseases and illness.			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Jul 11, 2023	
Comments: During the renewal inspection, the inspector found that 3 out of 6 lunch boxes are not labeled with the children's names. The operator must ensure that all food brought from home is labeled with the child's name.			

General Comments

During the renewal inspection, the inspector observed snack time, indoor free play and lunch.

General Comments

The ratio is respected during the inspection.

original signed by

Kyleigh Roy

Signature of Early Learning and Childcare Licensing Staff

July 10, 2023

Date

original signed by

Angela Brushett

Signature of Operator/Designate

July 10, 2023

Date