

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Cassel Enterprises Ltd.	Licence Number 2017681	Inspection Date September 24, 2021
Facility Name Hands On Learning Enrichment Centre		Telephone Number (506) 878-4263
Address 2282 Mountain Road Moncton NB E1G 1B4		
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 01, 2021	
Comments: In one file the emergency contacts address fields were incomplete. Operator to ensure that parents/guardians provide full addresses for the emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Oct 01, 2021	
Comments: No immunization record in child's file, Administrator advised that she has asked the parents to provide a copy.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Sep 24, 2021	Sep 24, 2021
Comments: Deficiency is now compliant			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Oct 01, 2021	
Comments: In one file there is no copy of the signed statement by parents. Parents must sign a statement confirming they have read & understood the facility's policies.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Oct 01, 2021	
Comments: In one file there are no consent forms present. Operator must ensure that all parents/guardians provide consent as per Licensing Regulation 27.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Oct 01, 2021	
Comments: In one file there are no consent forms present. Operator must ensure that all parents/guardians provide consent as per Licensing Regulation 27.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Oct 01, 2021	
Comments: In one file there are no consent forms present. Operator must ensure that all parents/guardians provide consent as per Licensing Regulation 27.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Oct 01, 2021	
Comments: In one file there are no consent forms present. Operator must ensure that all parents/guardians provide consent as per Licensing Regulation 27.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Oct 01, 2021	
Comments: In one file there are no consent forms present. Operator must ensure that all parents/guardians provide consent as per Licensing Regulation 27.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Oct 01, 2021	
Comments: In one file there are no consent forms present. Operator must ensure that all parents/guardians provide consent as per Licensing Regulation 27.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Sep 28, 2021	
Comments: Quality Assurance Monitor was advised that the recommendation from Public Health is still pending re-inspection as the facility does not comply with the Health Inspection Standards. Use of push tacks to hang items on walls and no paper towels available in the washrooms. Operator must ensure that facility is in compliance with Health Inspection standards, and will advise the Quality Assurance Monitor once the facility has received a recommendation from Public Health.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Oct 01, 2021	
Comments: No immunization record in child's file, Administrator advised that she has asked the parents to provide a copy.			

General Comments

An educator's staff file was not located on the premises. Administrator had a copy delivered from the other location. All required documents & checks were in the file.

Quality Assurance Monitor observed that all classrooms have planning tools and evidence of children's learning on display. Recommend that Administrator provide additional support to infant educators who are new to this age group. QAM will send some resources to the Administrator that they might find helpful in developing a reflective practice. Administrator can also reach out to the Curriculum Support team for additional resources.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

September 24, 2021

Date

original signed by
Lisa Greene

Signature of Operator/Designate

September 24, 2021

Date