

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sarah Fiander	Licence Number 2017673	Inspection Date November 13, 2024	
Facility Name Best Beginnings Preschool and Afterschool Centre		Telephone Number (506) 261-9918	
Address 2 Robison Crescent Harvey Station NB E6K 0C9			
Name of Early Learning and Childcare Licensing Staff Angela Tozer		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Nov 22, 2024	
Comments: Ensure each child has a complete file with the required information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Nov 22, 2024	
Comments: Ensure each child has a complete file with the required information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian,	24(1)(b)(iii)	Nov 22, 2024	
Comments: Ensure each child has a complete file with the required information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 22, 2024	
Comments: Ensure each child has a complete file with the required information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Nov 22, 2024	
Comments: Ensure each child has a complete file with the required information.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Nov 15, 2024	
Comments: A recommendation is made to include an information page in each file with name, address, birth date, emergency contacts and start date.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 15, 2024	
Comments: One educator is missing a job description and duties, please ensure educators know what their responsibilities are and understand them.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 15, 2024	
Comments: One educator is missing a signed statement, ensure each educator understands their obligations under the Act and licensing regulation and signs as confirmation of this understanding.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Nov 22, 2024	
Comments: Ensure each child has a complete file with the required information.			

General Comments

Children were engaged in free play first thing this morning. Two educators were on the floor with children, and one was writing observations at a table. Children were engaged in a variety of activities such as coloring, puzzles, trying on dress up clothes, drawing on the easel, drawing and gluing on a large pad of paper, and playing with the market materials and food.

The planned routine of the day included shared art which children were enjoying with an educator on the floor. The posted newsletter stated that construction and baking are themes of the month, and the construction theme was embedded into circle time with the question of the day and books.

Each child has a portfolio with worksheets with cutting and coloring, as well as a photo of their first day. Two learning stories were evident from fall activities including a third posted in the entryway of fall harvest. The fall harvest learning story included curriculum connections, photos, a description of the activity and children's names highlighted for easier identification. A mix of individual and group learning stories or documentation of children's learning can be added to children's portfolios to show evidence of their learning.

Children spent 25 minutes cleaning up this morning after free play. Short bursts of 5-minute cleanups during free play may reduce the amount of time needed after a morning of play.

Children joined educators on the rug for circle time around 10:30 am and they sang several songs and discussed the day, month, date, weather, year, and season.

A new book of lift the flaps related to construction was introduced and then the children were asked the question of the day, Have you ever driven in a construction vehicle? Children found their names on magnets to answer yes or no on the white board. One child made the observation that a W upside down looked like a M and the educator immediately picked up on it, repeating what the child said for everyone to hear and asked what a M looks like upside down. This interest in letters and how they look is an opportunity for further exploration. The educator finished circle time with a Pete the Cat construction book discussing the cover before beginning to read and allowing the children to comment on the illustrations. The educator read with lots of expression and posed questions about some illustrations for children to consider. After the story, children transitioned to the washroom to wash their hands and grab their lunches with "Williby, wallaby" and a rhyme with each child's name for their turn.

After everyone finished snack, the children got ready to go outside and play before pickup.

Staff and child files were reviewed today. The recommendation is made to include an information page for educators in their files and to complete all required documentation before beginning employment. The operator

General Comments

keeps track of PL hours for herself, and educators and they have completed over 10 hours of PL already this year. Upon reviewing child files, several files were incomplete and missing essential information. Please ensure child files are updated to ensure the safety of children.

Washrooms were clean and no toxics kept in any of the washrooms. It is recommended that educators wear shoes within the building as a model for the children and in case there is an emergency evacuation.

original signed by
Angela Tozer

Signature of Early Learning and Childcare Licensing Staff

November 13, 2024

Date

original signed by
sarah fiander

Signature of Operator/Designate

November 13, 2024

Date