

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 686593 NB LTD.	Licence Number 2017641	Inspection Date December 13, 2023
Facility Name Reaching for Rainbows After School Program		Telephone Number (506) 389-1442
Address 600 Coverdale Road Riverview NB E1B 3K6		
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Dec 27, 2023	
Comments: Two staff members do not hold the required first aid and cardiopulmonary resuscitation certificate. Administrator must ensure that required certification is obtained and a copy of the certificate is placed in the staff's file upon completion. Staff are not to be left alone with children until required certification is obtained.			
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Dec 21, 2023	
Comments: Operator's required checks are not currently at the facility; therefore Inspector was unable to verify them. Administrator must ensure that the Operator's checks are available at the facility.			
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Dec 21, 2023	
Comments: Operator's required checks are not currently at the facility; therefore Inspector was unable to verify them. Administrator must ensure that the Operator's checks are available at the facility.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Dec 21, 2023	
Comments: The most recent renewal inspection report is not posted in a visible and prominent place in the facility. Administrator must ensure that this information is posted.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: 1 out of 7 verified children's records is missing the child's Medicare number. Administrator must ensure that all children's records indicate all required information.	24(1)(b)(i)	Dec 21, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: 1 out of 7 verified children's records is missing the full address of the child's medical practitioner. Administrator must ensure that all children's records indicate all required information.	24(1)(b)(ii)	Dec 21, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: 1 out of 7 verified children's records is missing the full address of the emergency contacts. Administrator must ensure that all children's records indicate all required information.	24(1)(b)(iv)	Dec 21, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator. Comments: Two staff members do not hold the required first aid and cardiopulmonary resuscitation certificate. Administrator must ensure that required certification is obtained and a copy of the certificate is placed in the staff's file upon completion. Staff are not to be left alone with children until required certification is obtained.	24(1)(c)(vii)	Dec 27, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members. Comments: Inspector is able to verify the educator's attendance records. However, Administrator indicates that they have not documented their own attendance at the facility in the past few weeks. Administrator must document their arrival and departure time and this information must be maintained on-site.	24(1)(g)	Dec 13, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records. Comments: Inspector observed that the emergency evacuation was not documented for the month of November 2023. The educator documented this information immediately. Deficiency is now compliant	24(1)(k)	Dec 13, 2023	Dec 13, 2023
24(3) Despite subsection (2), the records and documents referred to in paragraph (1)(b) shall be maintained for at least three years after a child is no longer receiving services at the licensed facility. Comments: Administrator indicates that the children's records are not maintained on-site for 3 years after the child has left the facility. Administrator must ensure that this information is maintained on-site. Operator may also choose to submit and exemption request with regards to this.	24(3)	Dec 27, 2023	
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine. Comments: Inspector observes that the daily routine for when the children arrive to the facility after school is posted in a visible and prominent place in the facility. However, the daily routine for when the children spend the full day at the daycare is not posted. Administrator must ensure that this is posted.	25(a)	Dec 27, 2023	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Dec 21, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the inspection, Administrator brought a child on a short outing by using the facility's vehicle. Administrator indicates that they received verbal consent from the parent that this outing is permitted. However, written consent must be obtained. Administrator filled out required form during the inspection and the parent's signature was obtained during the inspection.</p> <p>Inspector had a discussion with the administrator, who indicates that they bring the children to the public pool during the summer months. When Inspector asked to see the consent forms, Inspector was advised that they are currently at the Operator's other facility. Administrator must ensure that these consents are brought back to the facility and placed in the children's records.</p>			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Dec 21, 2023	
<p>Comments: 1 out of 7 verified children's records is missing the consent to transport the child to and from school. Administrator must ensure that all children's records indicate all required information.</p>			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Dec 13, 2023	
<p>Comments: There is paper towel missing in 1 of the washrooms. Administrator must ensure that this is added in the washroom in order for children to be able to dry their hands after washing them.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 27, 2023	
<p>Comments: A garbage bin with a broken lid was observed in the indoor play area. This must either be repaired or replaced.</p>			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Dec 27, 2023	
<p>Comments: Inspector observed that the children have no outdoor play material or equipment. Administrator must ensure that materials are accessible in the outdoor play area. As per the Operator Manual (page 75), the outdoor play area is an extension of the indoor play environment, providing many of the same opportunities, including space for creative, quiet, pretend and sensory experiences. Recommendation that Administrator consult the Operator Manual (page 169), for suggested materials and equipment for the outdoor play area.</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Dec 13, 2023	Dec 13, 2023
<p>Comments: Inspector found a bottle of Windex in a storage closet. Inspector also found a bottle of Comet in a cabinet in the washroom. This was addressed with the Administrator, who locked all toxic products. Deficiency is now compliant</p>			

General Comments

During the renewal inspection, Inspector observed the children arriving to the facility from school, indoor free play, outdoor play as well as the snack.

Administrator must ensure that the Inspector's contact information is up to date on the parent board, and that the previous Inspector and Quality Assurance Monitor's information be removed.

Inspector observed that the emergency evacuation procedures are posted in a visible and prominent place in the facility. However, the instructions of what to do in case of an emergency are faded and difficult to read. Inspector recommends that this information be re-written to be easier to read.

Ratio is respected during the inspection.

original signed by

Sarah MacDougall-LeBlanc

Signature of Early Learning and Childcare Licensing Staff

December 13, 2023

Date

original signed by
Megan Brun

Signature of Operator/Designate

December 13, 2023

Date