

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 686593 NB LTD.	Licence Number 2017641	Inspection Date July 28, 2023
Facility Name Reaching for Rainbows After School Program		Telephone Number (506) 389-1442
Address 600 Coverdale Road Riverview NB E1B 3K6		
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Jul 28, 2023	Jul 28, 2023
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection. The Quality Assurance Monitor could confirm that the required document was in the staff record and is now on-site. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Jul 28, 2023	Jul 28, 2023
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection. The Quality Assurance Monitor could confirm that the required document was in the staff record and is now on-site. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jul 28, 2023	
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection however a copy of the staff member's list of responsibilities was missing from the file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jul 28, 2023	
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection however a copy of the staff member's signed declaration was missing from the file.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 28, 2023	Jul 28, 2023
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection. The Quality Assurance Monitor could confirm that the required document was in the staff record and is now on-site. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 28, 2023	Jul 28, 2023
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection. The Quality Assurance Monitor could confirm that the required document was in the staff record and is now on-site. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 28, 2023	Jul 28, 2023
Comments: During the monitoring inspection, the Quality Assurance Monitor was notified of a new staff member. The staff record was not on-site when requested and was at the other facility. A staff member from the other facility brought the staff members file on location during the inspection. The Quality Assurance Monitor could confirm that the required document was in the staff record and is now on-site. Deficiency is now compliant.			
51(3) The operator of a licensed facility shall (a) maintain a copy of the report for the child's file.	51(3)(a)	Jul 28, 2023	Jul 28, 2023
Comments: The Quality Assurance Monitor was informed of 2 reportable incidents that have occurred at the facility. The Quality Assurance Monitor did not receive a report within 24 hours of the incident. One incident report was on-site upon request and the other report could not be found in the child's records. The educator in charge called the the other facility and an employee brought the incident report on-site to be placed in the child's records. The Quality Assurance Monitor had a discussion with the educators regarding the importance of the educators who witnessed the incidents to be the ones to complete the reports. A copy of both incident reports must be sent to the Quality Assurance Monitor as soon as possible as well as a report completed by the witness. A follow-up regarding the incidents will be conducted at a follow-up inspection.			
51(3) The operator of a licensed facility shall (c) forward the original to the Minister within 24 hours of the incident.	51(3)(c)	Jul 28, 2023	
Comments: The Quality Assurance Monitor was informed of 2 reportable incidents that have occurred at the facility. The Quality Assurance Monitor did not receive a report within 24 hours of the incident. The incident reports must be sent to the Quality Assurance Monitor as soon as possible. A follow-up regarding the incidents will be conducted at a follow-up inspection.			

General Comments

The Quality Assurance Monitor is on-site for a monitoring inspection. The Quality Assurance Monitor is on-site during indoor free play during snack and the transition to outdoor play.

The Quality Assurance Monitor observed supervision during the inspection and had a discussion with the educators present regarding supervision. The Quality Assurance Monitor also had a discussion with the educators on-site regarding incident reporting and documentation.

original signed by
Erika Hickey

August 02, 2023

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Danica Carson

August 02, 2023

Signature of Operator/Designate

Date