

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator C.S.E Little Hands-Little Feet C.E.C Inc.	Licence Number 2017528	Inspection Date January 05, 2021	
Facility Name C.S.E Little Hands-Little Feet C.E.C Inc. 2		Telephone Number (506) 479-1722	
Address 1036 chemin Tobique DSL de Drummond NB E3Y 2K4			
Name of Early Learning and Childcare Licensing Staff Annik Thériault		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Dec 02, 2020	
Comments: A plan have been submitted			
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Dec 02, 2020	
Comments: During my visit, an employee is not enrolled in her 90 hrs online course. An action plan will be provided shortly.			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Dec 31, 2020	
Comments: The administrator must have a 1-year certificate in early childhood education or equivalent training approved by the Minister.			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Dec 02, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Dec 02, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Dec 02, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Dec 02, 2020	Dec 16, 2020
Comments: Deficiency is now compliant			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (b) has been identified by a check with the Department of Social Development under paragraphs 12(4)(a) to (d).	13(2)(b)	Dec 02, 2020	Dec 14, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Jan 05, 2021	
Comments: Financial records must be in the daycare, unless an exemption is approved.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Dec 31, 2020	Dec 21, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Dec 31, 2020	Dec 21, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Dec 31, 2020	Dec 21, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Dec 02, 2020	Jan 05, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Dec 02, 2020	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Dec 02, 2020	Jan 05, 2021

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Dec 02, 2020	Jan 05, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Dec 02, 2020	Jan 05, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Dec 02, 2020	Dec 14, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Dec 02, 2020	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (i) a copy of a criminal record check.	24(1)(d)(i)	Dec 02, 2020	Dec 14, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (ii) a copy of a check with the Department of Social Development.	24(1)(d)(ii)	Dec 02, 2020	Dec 14, 2020
Comments: Deficiency is now compliant			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Dec 31, 2020	Jan 05, 2021
Comments: Deficiency is now compliant			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (a) includes a shaded area that is at least 10% of the outdoor play area.	31(4)(a)	Dec 31, 2020	
Comments: A plan have been submitted.			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (b) consists of more than one surface to permit different types of play.	31(4)(b)	Dec 31, 2020	
Comments: A plan have been submitted			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Dec 31, 2020	
Comments:			

Order for Compliance	Regulation	Date to be corrected	Date corrected
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Dec 31, 2020	
Comments: Reminder: Personal belongings are labelled with the child's name and are stored separately for each child.			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Dec 02, 2020	
Comments:			

General Comments
<p>During my visit, an employee is not enrolled in her 90 hrs online course. An action plan will be provided shortly.</p> <p>The administrator must have a 1-year certificate in early childhood education or equivalent training approved by the Minister.</p> <p>Financial records must be in the daycare, unless an exemption is approved.</p> <p>The fixed equipment of the indoor play area must be surrounded by a protective surface and is installed according to the manufacturer's instructions.(for example gymnastics mattresses)</p> <p>The operator of an approved facility prepares a monthly maintenance and maintenance plan for the check any fixed equipment, which includes the following information:</p> <p>Reminder: Personal belongings are labelled with the child's name and are stored separately for each child.</p> <p>A valid copy of a first aid certificate and a valid cardiopulmonary resuscitation (CPR) certificate (administrator and educators only)</p>

original signed by
Annik Thériault

Signature of Early Learning and Childcare Licensing Staff

January 05, 2021

Date

original signed by
Dominique Richard

Signature of Operator/Designate

January 05, 2021

Date