

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Young Women's Christian Association of Moncton Inc.	Licence Number 2017525	Inspection Date December 14, 2021	
Facility Name YW Margie's Early Learning Centre		Telephone Number (506) 855-4349	
Address 135 Kendra Street Moncton NB E1C 9V9			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Dec 15, 2021	
Comments: One staff member with expired Criminal Record Check. Cannot be alone with children until new is received. Email to inspector as soon as completed. One staff with expired Social Development Check. Cannot be alone with the children until a new is completed. Email to inspector once new is received.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jan 07, 2022	
Comments: Random review of children's files: Emergency contact information missing from one file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Jan 07, 2022	
Comments: Random review of children's files: Immunization record missing from one file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Dec 15, 2021	
Comments: One staff member with expired Criminal Record Check. Cannot be alone with children until new is received. Email to inspector as soon as completed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Dec 15, 2021	
Comments: One staff member with expired Social Development Check. Cannot be alone with children until new is received. Email to inspector as soon as completed.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Dec 15, 2021	
Comments: Room 118--Children' not signed in on day of inspection as well as yesterday, December 13, 2021. Children not signed out on numerous occasions from looking at past attendance records. Room 120--Children not signed out when leaving facility on December 13, 2021. Attendance records are: mandatory; recorded using the attendance form provided by the department; only completed by staff members; confidential and not posted or viewed by parents; completed each time a child arrives and leaves; accurate and reflect all children present at any given time; complete, showing all absences and detailing the reason; easily accessible to all staff members; and taken out of the facility whenever children leave the building			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Dec 17, 2021	
Comments: Fire drills for October 2021 and November 2021 not recorded/completed.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Jan 07, 2022	
Comments: Random review of children's files: Immunization record missing from one file.			

General Comments
<p>A renewal inspection was conducted today. The children were observed in both inside play and coming back from a walk.</p> <p>The learning environments are alive with the daily activities and their art is displayed on the walls.</p> <p>Discussed with administrator that two staff have their Criminal Record Check and Social Development Checks expiring on December 15, 2021. These are to be completed as soon as possible and forwarded to inspector with the expired one that was observed during the inspection. Staff cannot be alone with the children with expired CRC/VS and expired SD Checks.</p> <p>The staff were observed to be welcoming during the inspection and when asked questions regarding the children in their care and necessary paperwork they were able to obtain these quickly.</p> <p>The educators were observed speaking kindly and respectfully to the children in their care at the time of the inspection.</p>

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

December 14, 2021

Date

original signed by
Angela Bruschett

Signature of Operator/Designate

December 14, 2021

Date