

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Forest Hills Baptist Church Inc.	Licence Number 2017238	Inspection Date February 18, 2025	
Facility Name Living Waters After School Program		Telephone Number (506) 652-4696	
Address 36 Mountain Road Saint John NB E2J 2X1			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Feb 28, 2025	
Comments: Purposeful planning not evident. Planning not documented since February 4, 2025, and invitations not set-up when children arrive. Purposeful planning to be visible through invitations, materials added to the environment and planned activities that support the children's interests. Purposeful planning must be documented on a weekly/monthly planning sheet, journal, or binder.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 28, 2025	
Comments: Job description missing from one staff file. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 28, 2025	
Comments: Signed statement missing from one staff file. To be added. New staff file review.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Dec 02, 2024	Feb 18, 2025
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Nov 25, 2024	Feb 18, 2025
Comments: Deficiency is now compliant			

General Comments

Monitoring Inspection:

Children and educators observed engaged in a variety of activities this afternoon including dramatic play, Lego, open-ended art, and music. The children have created their own dramatic play "house" on the stage with real

General Comments

life items. The educator stated that the children have the freedom to turn the stage into anything they would like, it has been a store, a fort, a school and a doctor office in the past.

Discussed the importance of having invitations set-up for children when they arrive with administrator.

Handwashing routines observed at arrival and before snack.

Plums and granola bars were served for snack.

Monthly fire drills are documented.

New staff file (1) review was completed.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

February 18, 2025

Date

original signed by
J. Branscombe

Signature of Operator/Designate

February 18, 2025

Date