

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Atlantic Ballet Theatre of Canada Inc.	Licence Number 2017200	Inspection Date May 18, 2023	
Facility Name The School of Atlantic Ballet Arts After School Program 2		Telephone Number (506) 383-5951	
Address Unit 200 68 Highfield Street Moncton NB E1C 5N3			
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Jun 02, 2023	
Comments: During the inspection, the Quality Assurance Monitor requested to see the board member's verifications as the verifications had not been received following the revision to the Early Childhood Services Act. The administrator shared that the board members do not have their verifications as they were unaware that this was a requirement. The administrator has shared that the proper verifications will be done as soon as possible. The administrator can send copies of the verifications to the Quality Assurance Monitor to show compliance.			
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Jun 02, 2023	
Comments: During the inspection, the Quality Assurance Monitor requested to see the board member's verifications as the verifications had not been received following the revision to the Early Childhood Services Act. The administrator shared that the board members do not have their verifications as they were unaware that this was a requirement. The administrator has shared that the proper verifications will be done as soon as possible. The administrator can send copies of the verifications to the Quality Assurance Monitor to show compliance.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 22, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the monitoring inspection, the Quality Assurance Monitor observed that a staff member's description of duties and responsibilities was missing in their file. The operator must ensure that a description of duties and responsibilities is placed in the staff's file. A copy of the signed description of duties and responsibilities can be sent to the Quality Assurance Monitor as proof of compliance.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	May 22, 2023	
<p>Comments: During the monitoring inspection, the Quality Assurance Monitor observed that two staff member's signed statement regarding their obligations under the Act and licensing regulation were missing in their files. The operator must ensure that a signed statement regarding obligations under the Act and licensing regulations is placed in each staff's file. A copy of the signed statement can be sent to the Quality Assurance Monitor as proof of compliance.</p>			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	May 22, 2023	
<p>Comments: During the inspection, the Quality Assurance Monitor observed that the contact information for the Quality Assurance Monitor was posted in the facility but that the Inspector/Investigator's contact information was not posted. The contact information for the inspector assigned to the facility must be posted in the facility. A photo of the information posted in the facility can be sent as proof of compliance.</p>			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	May 18, 2023	May 18, 2023
<p>Comments: During the inspection, the Quality Assurance Monitor observed a child sitting on a chair while an educator was examining their ankle. The Quality Assurance Monitor asked the educator in charge if they would be completing an incident log for this injury. The educator shared that the child sometimes pretends to be injured to get attention. The educator said this in front of the child. The Quality Assurance Monitor if they have asked if the child would like to have some ice to put on their ankle. The educator stated that they can but that they do not believe the child is injured. The Quality Assurance Monitor asked the educator if they were going to ask the child to see if they would like to have ice. The educator went to get ice and gave the ice to the child. The child proceeded to place the ice on their ankle. The Quality Assurance Monitor had a discussion with the administrator regarding the care of children and the importance to listen to the child's needs. Since the educators are not trained medical professionals, it is important that staff members listen to the children's needs. The "Our Youngest Children - Learning and caring with infants and toddlers Professional Support Document" from the New Brunswick Curriculum Framework for Early Learning and Child Care and the Valuing Early Learning and Child Care in Action Collaborative Assessment Tool can be consulted for additional support. Incidents must be documented and must be signed by the parent. The administrator has confirmed that an incident log would be completed and signed by the parents and that a follow-up with the staff would be done regarding the care provided to the children, Deficiency is now compliant</p>			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	May 18, 2023	May 18, 2023

Order for Compliance		Regulation	Date to be corrected	Date corrected
Comments:	During the inspection, the Quality Assurance Monitor observed a child sitting on a chair while an educator was examining their ankle. The Quality Assurance Monitor asked the educator in charge if they would be completing an incident log for this injury. The educator shared that the child sometimes pretends to be injured to get attention. The educator said this in front of the child. The Quality Assurance Monitor if they have asked if the child would like to have some ice to put on their ankle. The educator stated that they can but that they do not believe the child is injured. The Quality Assurance Monitor asked the educator if they were going to ask the child to see if they would like to have ice. The educator went to get ice and gave the ice to the child. The child proceeded to place the ice on their ankle. The Quality Assurance Monitor had a discussion with the administrator regarding the care of children and the importance to listen to the child's needs. Since the educators are not trained medical professionals, it is important that staff members listen to the children's needs. The "Our Youngest Children - Learning and caring with infants and toddlers Professional Support Document" from the New Brunswick Curriculum Framework for Early Learning and Child Care and the Valuing Early Learning and Child Care in Action Collaborative Assessment Tool can be consulted for additional support. Incidents must be documented and must be signed by the parent. The administrator has confirmed that an incident log would be completed and signed by the parents and that a follow-up with the staff would be done regarding the care provided to the children, Deficiency is now compliant			
9(5) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators.		9(5)	May 18, 2023	May 18, 2023
Comments:	During the inspection, the Quality Assurance Monitor asked an educator how many children they have in their group today and the educator stated that they had 35 children in their group. Since the maximum number of children per 1 educator is 15 and a group cannot be more than the ratio for 2 educators, their groups cannot be more than 30 children within one group. The educator shared that the room is separated in two and the children are divided between the 2 sides of the room. The Quality Assurance Monitor observed children go from one side to another and partake in activities on both sides. The educator was unable to confirm which educators are assigned to each group as they go wherever they are needed, and they noted that it can change anytime. The Quality Assurance Monitor had a discussion with the administrator regarding the mixing of groups. The Quality Assurance Monitor had a discussion with the administrator regarding the importance of having consistency within groups to ensure that children know who their educators and the educators know who they are responsible for. The administrator has shared that they will be putting a plan in place to assign each educator a group that they will permanently have each day with their own attendance records and that they will accompany the children to each class offered in the instructor's class. The Quality Assurance Monitor will be verifying this element at the next monitoring inspection to ensure that this regulation is being respected and that the educators know which children they have in their group. Deficiency is now compliant.			

General Comments

The Quality Assurance Monitor is on-site to do a monitoring inspection. During the inspection, the Quality Assurance Monitor was able to verify new staff member's records. The Quality Assurance Monitor was also able to observe the routine and the division between groups for the classes offered.

original signed by
Erika Hickey

Signature of Early Learning and Childcare Licensing Staff

May 23, 2023

Date

original signed by
Christie Goodwin

Signature of Operator/Designate

May 23, 2023

Date