

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Atlantic Ballet Theatre of Canada Inc.	Licence Number 2017200	Inspection Date October 18, 2021	
Facility Name The School of Atlantic Ballet Arts After School Program 2		Telephone Number (506) 383-5951	
Address Unit 200 68 Highfield Street Moncton NB E1C 5N3			
Name of Early Learning and Childcare Licensing Staff Janice Gauvin-Léger		Position Title Investigator	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 22, 2021	Oct 18, 2021
Comments: Administrator confirms that all staff have obtained a Check with Social Development and a Vulnerable Sector Check and a copy was placed in their file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 01, 2021	Oct 18, 2021
Comments: Administrator has completed the process of updating Medical Practitioner information for all children. The only ones with incomplete files at the moment are those without the information available due to waiting lists. Administrator has placed a temporary notice and have notified the parents to update the file as soon as possible. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 01, 2021	Oct 18, 2021
Comments: Administrator has completed the process of updating Emergency Contact information for all children. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 01, 2021	Oct 18, 2021
Comments: Administrator advised the inspector that as of this moment, the CEO is actively working with a third party to build an appropriate list of duties, this particular section has been delayed due to a prolonged absence by the CEO, but has been started up again this past week. They expect it to be concluded as soon as possible. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 22, 2021	Oct 18, 2021
Comments: Administrator confirms that all staff have obtained a Criminal Record Check and a Vulnerable Sector Check and a copy was placed in their file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Oct 01, 2021	Oct 18, 2021
Comments: Administrator confirms that all staff have obtained a Check with Social Development and a copy was placed in their file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 22, 2021	Oct 18, 2021
Comments: Fully completed daily attendance records were provided to the inspector VIA email. Deficiency is now compliant			
39(3) Despite paragraph (2)(b), medications administered in cases of anaphylactic shock shall not be stored in a locked space.	39(3)	Sep 22, 2021	Oct 18, 2021
Comments: Administrator advised the inspector that the Epinephrine Pen is given to one of the staff upon arriving and given back to the family upon leaving at the end of the day. Deficiency is now compliant			

General Comments

The inspector received proof of compliance by email from the operator. No site visits were conducted at this time.

original signed by
Janice Gauvin-Léger

Signature of Early Learning and Childcare Licensing Staff

October 18, 2021

Date

original signed by
Samantha Lovely

Signature of Operator/Designate

October 18, 2021

Date