

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Kacie's Early Learning Childcare Centre Inc.	Licence Number 2016875	Inspection Date July 25, 2024
Facility Name Karlie's After School Club		Telephone Number (506) 773-5437
Address 285 Campbell Street Miramichi NB E1V 1R4		
Name of Early Learning and Childcare Licensing Staff Venessa Sullivan		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years. Comments: Deficiency is now compliant	12(1)	May 30, 2024	Jul 25, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Deficiency is now compliant	24(1)(b)(i)	May 20, 2024	Jul 25, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian, Comments: Deficiency is now compliant	24(1)(b)(iii)	Jul 25, 2024	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Deficiency is now compliant	24(1)(b)(iv)	May 20, 2024	Jul 25, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date. Comments: Deficiency is now compliant	24(1)(c)(i)	May 30, 2024	Jul 25, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	May 30, 2024	Jul 25, 2024

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 30, 2024	Jul 25, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	May 30, 2024	Jul 25, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	May 30, 2024	Jul 25, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	May 30, 2024	Jul 25, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	May 30, 2024	Jul 25, 2024
Comments: Deficiency is now compliant			

General Comments
<p>Visit to the facility to complete follow-up inspection. Ratio was respected during the visit.</p> <p>All deficiencies are now compliant. Information has been added to children's file. Operator's file contains all necessary documents and administrator's file is now on site. All stairwells are free from obstructions and medications are labelled with the child's name and dosage.</p> <p>A discussion was had with the administrator regarding the importance of ensuring that the staff files are transferred to the other centre when staff are transferred.</p> <p>There was also discussion regarding children's files; the child's profile/registration form and consents should be completed if there are changed to his family situation to ensure that the facility has the most up-to-date information.</p> <p>Observation: Upon arrival, one preschool group was having their snack outside and proceeded to have outdoor play. The second preschool group joined them and had outdoor play. The school-aged kids had free play and then left for a walk.</p> <p>Facility meets requirements under the Act and regulations, licence will be recommended for another year.</p>

original signed by
Venessa Sullivan

Signature of Early Learning and Childcare Licensing Staff

July 25, 2024

Date

original signed by
Carolyn LaTulippe

Signature of Operator/Designate

July 25, 2024

Date