

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2016400	Inspection Date September 06, 2022	
Facility Name YMCA - Early Childhood Hub North - Child Care		Telephone Number (506) 646-2106	
Address 538 Sandy Point Road Saint John NB E2K 3S2			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	May 03, 2022	Jun 07, 2022
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 07, 2022	Jun 07, 2022
Comments: New staff file review, file not on site. Administrator was able to obtain file during inspection. Deficiency is now compliant.			

General Comments

New staff file reviewed during Follow Up Inspection. File was not on site, and had to be printed during inspection. Ensure printed staff files are on site before new staff begin employment.

All orders for compliance now compliant.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

June 07, 2022

Date

original signed by
Avril Wood-Toner

Signature of Operator/Designate

June 07, 2022

Date