

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 686127 NB INC.	Licence Number 2016365	Inspection Date September 22, 2020
Facility Name WESTFIELD AFTER SCHOOL 1		Telephone Number (506) 738-8103
Address 147 Nerepis Road Grand Bay-Westfield NB E5K 2Z5		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Oct 27, 2020	
Comments: First Aid/CPR expired for two staff. Cannot be alone with the children until renewed.			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Sep 28, 2020	
Comments: Criminal Record Check/Vulnerable Sector Check expired. Email copy once renewed.			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Sep 28, 2020	
Comments: Criminal Record Check/Vulnerable Sector Check expired. Email copy once renewed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Oct 27, 2020	
Comments: Review of children's files: Medicare number missing in some files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 27, 2020	
Comments: Review of children's files: Medical practitioner information missing in some files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 27, 2020	
Comments: Review of children's files: Emergency contact information missing in some files			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 28, 2020	
Comments: Criminal Record Check/Vulnerable Sector Check expired for one staff.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Oct 27, 2020	
Comments: First Aid/CPR expired for two staff. Cannot be alone with children until renewed.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Sep 28, 2020	
Comments: Under the COVID-19 Recovery Phase Document the following items were in non-compliance: <ol style="list-style-type: none"> 1. Appendix E required for parents to fill out and return to facility 2. List of household occupants for contact tracing by Public Health in case of COVID-19 exposure/outbreak. 3. Visitors to facility to be screened. 4. Children were observed going into each other's bubbles. Discussed the above with educators and operator.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Oct 27, 2020	
Comments: More art materials and interest centres required for Group1. (Group by exit door).			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 27, 2020	
Comments: Yellow shelf to be repainted. Paint chipped on shelving.			

General Comments

A renewal inspection was conducted today.

Children were observed in inside play only due to inclement weather. The administrator and educator indicated that they do not have access to the large climbing structure at the school due to COVID-19. The children do have a area adjacent to the school where they can engage in outside play activities.

During inspection it was observed that some children will crawl under the tables to retrieve a toy thus putting them in the other "Bubble group". Discussed installing barriers to ensure that the children do not cross into the other group bubbles. Discussed installing tape on the floor for when the children arrive to go to the their group they can follow the "Path" to their group thus ensuring they do not cross into the other group. Discussed with educators to ensure they also do not cross into each other's grouping. Discussed room arrangement to support the COVID-19 Recovery Phase document regarding separation of groups.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

September 22, 2020

Date

Signature of Operator/Designate

Date