

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 686127 NB INC.	Licence Number 2016365	Inspection Date June 20, 2019
Facility Name WESTFIELD AFTER SCHOOL 1		Telephone Number (506) 738-8103
Address 147 Nerepis Road Grand Bay-Westfield NB E5K 2Z5		
Name of Early Learning and Childcare Licensing Staff Patricia Kelley		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate; Comments: One staff without first aid and CPR certification.	11(a)	Jun 30, 2019	
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child. Comments: Deficiency is now compliant	21	Jun 14, 2019	Jun 20, 2019
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary licence issued under section 29. Comments: Deficiency is now compliant	21(a) – (d)	May 07, 2019	Jun 20, 2019
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Deficiency is now compliant	24(1)(b)(i)	May 10, 2019	Jun 20, 2019
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Deficiency is now compliant	24(1)(b)(ii)	May 10, 2019	Jun 20, 2019
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Deficiency is now compliant	24(1)(b)(iv)	May 10, 2019	Jun 20, 2019

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 30, 2019	
Comments: One staff without first aid and CPR certification.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	May 31, 2019	Jun 20, 2019
Comments: Deficiency is now compliant			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	May 31, 2019	Jun 20, 2019
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jun 14, 2019	Jun 20, 2019
Comments: Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	May 31, 2019	Jun 20, 2019
Comments: Deficiency is now compliant			

General Comments

Operator will have a date scheduled for first aid/CPR course next week. She agrees to contact me with this scheduled date no later than June 30, 2019.

Administrator reports that the school has completed fundraising for a new playground that will be installed this summer.

original signed by
Patricia Kelley

Signature of Early Learning and Childcare Licensing Staff

June 20, 2019

Date

original signed by
Ashley Graves

Signature of Operator/Designate

June 20, 2019

Date