

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 686127 NB INC.	Licence Number 2016349	Inspection Date April 07, 2021
Facility Name GRAND BAY AFTER SCHOOL 1		Telephone Number (506) 738-8103
Address 27 Inglewood Drive Grand Bay-Westfield NB E5K 2E1		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Apr 09, 2021	
Comments: One staff member no file on site. Discussed with operator.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Apr 09, 2021	
Comments: One staff member no file on site. Discussed with operator. Received CRC/VS check. SD Check still missing.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Apr 16, 2021	
Comments: No planning occurring in school-age program. Discussed with school-age educators what this looks like and what is expected going forward. Planning based on the interest of the children will assist educators in ensuring a quality program for children to interact and engage in during their time there.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.	24(1)(e)	Apr 09, 2021	
Comments: Administration of Medication Consent and Record form for on-going treatment missing for children who have inhalers/puffers.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Apr 23, 2021	
Comments: Financial documents are not being maintained on site. Discussed with operator.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Apr 23, 2021	
Comments: Random review of files: Medicare number missing from some children's files.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Apr 16, 2021	
Comments: Random review of files: Medical practitioner information missing from some files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Apr 09, 2021	Apr 07, 2021
Comments: One staff member no file on site. Corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Apr 09, 2021	Apr 07, 2021
Comments: One staff member, no file on site. Corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Apr 23, 2021	
Comments: One staff member no file on site. Discussed with operator.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Apr 09, 2021	Apr 07, 2021
Comments: One staff member, no file on site. Corrected during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Apr 09, 2021	
Comments: One staff member no file on site. Discussed with operator.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Apr 09, 2021	
Comments: One staff member no file on site. Discussed with operator.			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Apr 09, 2021	
Comments: Administration of Medication Consent and Record form for on-going treatment missing for children who have inhalers/puffers.			

General Comments
<p>Completed renewal inspection today.</p> <p>The children were observed in free play, snack within their inside environments. The children were also observed heading out for outside play at end of inspection.</p> <p>All staff and children were observed following the COVID-19 protocols as set out by the Guidance document for Early Learning and Childcare Facilities.</p> <p>Discussed with educators, that now that there are only two bubble groups that three separate mandatory government attendance records are not necessary. Group A and B are now combined due to low numbers and these children can now be put on one attendance record. If/when the number of children increases, and the</p>

General Comments

groups are divided again, then separate attendance records will be required at that time.

original signed by  
Jodi Hennessey

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Signature of Early Learning and Childcare Licensing Staff

April 07, 2021

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Date

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Signature of Operator/Designate

\_\_\_\_\_  
Date