

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Katie Bee's Children's Center Inc.	Licence Number 2015987	Inspection Date January 08, 2020
Facility Name Katie Bee's Children's Center II		Telephone Number (506) 363-5537
Address 18 616 Highway Keswick Ridge NB E6L 1R6		
Name of Early Learning and Childcare Licensing Staff Joanne Voye Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jan 17, 2020	
Comments: After reviewing new staff info, I observed that one staff has not signed the statement having read and understood policies, regs, act and operator manual etc. Please address with this staff.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jan 31, 2020	
Comments: I observed parent signed statements unsigned on the parent board. This would suggest that these child files do not have a signed statement. Please ensure parents sign them and that the educator files them in the child's file.			

General Comments
<p>Monitoring Inspection performed.</p> <p>* I reviewed attendance records and staff are recording arrivals and departures daily. Fire drills are also being practiced and recorded and one was last performed in December.</p> <p>*School age children arrive shortly after 11 AM on Wednesdays and upon arrival children were seated eating lunch. Preschool program operates on M-T-Th only through the school year.</p> <p>*After lunch, as per Public Health Standards children must be washing hands before moving onto afternoon activities.</p> <p>* I did direct one staff to replenish toilet paper in one of the bathrooms. Toilet tissue must be stored on a shelf. Some of the toilet tissue stored next to the garbage bin should be discarded.</p> <p>*Please also keep the storage room locked in the 3rd afterschool program room. Toxic products are stored in this room and must be off limits to children at all times. Thank you.</p> <p>* a new licence was issued in January and should be in the mail. Please post at all cubby entrances.</p> <p>*Please post this monitoring inspection and all inspection reports at eye level so they can be easily accessed and read.</p> <p>*Children were also observed going outdoors for outside play activities.</p>

original signed by
Joanne Voye Page

Signature of Early Learning and Childcare Licensing Staff

January 08, 2020

Date

original signed by
Sarah Dykeman

Signature of Operator/Designate

January 08, 2020

Date