

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Town of Woodstock	Licence Number 2015983	Inspection Date July 31, 2020
Facility Name Afterschool Skiddle Club		Telephone Number (506) 325-4303
Address Unit 105 116 Connell Park Road Woodstock NB E7M 1M4		
Name of Early Learning and Childcare Licensing Staff Angela Tozer		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years. Comments: Deficiency is now compliant	12(1)	Aug 07, 2020	Jul 29, 2020
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member. Comments: Deficiency is now compliant	12(2)	Jul 31, 2020	Jul 29, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date. Comments: Deficiency is now compliant	24(1)(c)(i)	Aug 07, 2020	Jul 29, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c). Comments: Deficiency is now compliant	24(1)(c)(ii)	Aug 07, 2020	Jul 29, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities. Comments: Deficiency is now compliant	24(1)(c)(iii)	Aug 07, 2020	Jul 29, 2020
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation. Comments: Deficiency is now compliant	24(1)(c)(iv)	Aug 07, 2020	Jul 29, 2020

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 07, 2020	Jul 29, 2020
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Aug 07, 2020	Jul 29, 2020
Comments: Deficiency is now compliant			

General Comments
All non-compliances corrected, see attachments for email.

original signed by
Angela Tozer

Signature of Early Learning and Childcare Licensing Staff

July 31, 2020

Date

Signature of Operator/Designate

Date