

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Town of Woodstock	Licence Number 2015983	Inspection Date July 28, 2020
Facility Name Afterschool Skiddle Club		Telephone Number (506) 325-4303
Address Unit 105 116 Connell Park Road Woodstock NB E7M 1M4		
Name of Early Learning and Childcare Licensing Staff Angela Tozer		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years. Comments: All staff to have a copy of a criminal record check/vulnerable sector check in their file. The operator should have a copy of their SD check in their file.	12(1)	Aug 07, 2020	
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member. Comments: All staff to have a copy of a criminal record The operator should have a copy of their SD check in their file.	12(2)	Jul 31, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date. Comments: The director of the program should have a file on site with the required contents.	24(1)(c)(i)	Aug 07, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c). Comments: The director of the program should have a file on site with the required contents.	24(1)(c)(ii)	Aug 07, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities. Comments: The director of the program should have a file on site with the required contents.	24(1)(c)(iii)	Aug 07, 2020	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 07, 2020	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The director of the program should have a file on site with the required contents.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 07, 2020	
Comments: All staff to have a criminal record check/vulnerable sector check in their file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Aug 07, 2020	
Comments: The director of the program should have a file on site with the required contents.			

General Comments
<p>The recreation centre is screening all visitors at their front desk and the program asked when I arrived to ensure I was screened. The facility is following the COVID-19 Recovery phase recommendations including a record of household members in each child's file, 5 hours temperature checks and group logs. Signage is visible in several areas of the building.</p> <p>There are two spaces for children with 2 educators in each room. The children were engaged in a variety of activities in each room. Centres are set up in each space with movement, building, art, and literacy. A science experiment with bread was set up in one room and the children and educators were involved in testing surface tension with bubbles and different items. In the second room, children were using plungers for different art pieces and trying different paints for pouring art. The programs would usually go outside in the afternoon due to the increased temperature and humidity, they are engaging in games and activities.</p> <p>Child files were organized and complete.</p>

original signed by
Angela Tozer

Signature of Early Learning and Childcare Licensing Staff

July 28, 2020

Date

original signed by
Becky Stavert

Signature of Operator/Designate

July 28, 2020

Date