

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Vanessa Dickinson	Licence Number 2015756	Inspection Date July 21, 2022	
Facility Name Totally Kids Daycare		Telephone Number (506) 375-8000	
Address 136 Main St Hartland NB E7P 2M5			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jul 21, 2022	
Comments: There was a staff on site who did not have a social development check. Operator stated that she sent it but it never returned. All staff must have all checks prior to employment.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Aug 04, 2022	
Comments: There was programming that was purposefully planned in some rooms but not able to be verified in others as the educator was on vacation. Programming must be able to be verified at time of inspection. Programming must demonstrate that planning is a process that involves engaging the children and reflecting on the children's interests, opportunities and experiences.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 21, 2022	
Comments: There was a staff file missing a copy of their social development check.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 21, 2022	
Comments: There is a first aid certificate in a staff file that is not clear. Please get a clear copy of it.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records.	24(1)(k)	Jul 29, 2022	
Comments: Fire Drill records were not up to date. Operator stated that they have been doing them but has forgotten to write them down.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (h) if a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of the licensed facility, the disease that has been reported.	25(h)	Jul 21, 2022	
Comments: Administrator stated that the notice to inform parents notices must be stored in a box if they were kept. Administrator was advised that these need to be kept to be verified by licensing staff. Also, a child left with a fever on this date and a notice was not put up. Please ensure that notices to inform parent(s) are posted immediately.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jul 21, 2022	
Comments:			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jul 21, 2022	
Comments: Administrator stated that there is a child who sleeps in a play pen in the kitchen. This is not permitted.			
31(4) An operator shall ensure that the outdoor play area of a licensed facility (a) includes a shaded area that is at least 10% of the outdoor play area.	31(4)(a)	Jul 21, 2022	
Comments: Shade needs to be installed properly in the fenced in area and should the school aged children continue to use the stationary equipment outside the fencing, a shaded area will be required.			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Aug 04, 2022	
Comments: The outdoor play environment needs to have more organization with learning centres set up. Currently, the space is very disorganized and not inviting to the children.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Aug 04, 2022	
Comments: The swing set requires 30 cm of surfacing around it with a 6 feet encroachment zone.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Jul 21, 2022	
Comments: You must have a monthly review completed monthly on outdoor play environments inside and outside of the fenced in area.			
34(4) Despite sections 9 and 10, one educator is required for each of the following groups of children accessing a private pool, a public pool or a public swimming area while receiving services at a licensed facility: (a) one infant; (b) four preschool children or fewer; (c) eight school-age children or fewer; and (d) five children of mixed ages or fewer, if at least two of these children are school-age children.	34(4)	Jul 21, 2022	
Comments: Administrator stated that school age children go swimming at public pool. The ratio is at times 1:13. Administrator was advised that the ratio for swimming for school age children is 1:8. Administrator stated that going forward, she can go with the educator or wait for low enrollment days.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jul 21, 2022	
Comments: In the kitchen, in the cupboard where the toxics are stored, was unlocked. There was also toxic cleaner in one of the bathrooms.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Jul 21, 2022	
Comments: Water bottles were no labelled. Please ensure all personal belongings are labelled for each age group being served.			
49(1) An operator of a licensed facility shall ensure that the guidance of the children receiving services at the licensed facility is positive and includes positive reinforcement, encouraging efforts and recognizing accomplishments.	49(1)	Jul 21, 2022	
Comments: In two of the rooms, educators were observed using demands such as clean up, sit down, come here. Please, was never used and voice tone was aggressive. There was a child in the school age room that was made to sit with the educator for the duration of my visit. This is considered time-out and is prohibited. Educators need to be interacting with children and guiding unwanted behaviours. Children cannot be deprived of play for any reason. In the outdoor play environment, the school age educator was seen sitting on a lawn chair away from the play structure. The children were huddled underneath the structure and children were addressed from the chair instead of walking over to them and discussing the issues. Please have all staff review Child guidance section 8.2 in Operator Manual.			

### General Comments

Upon arrival Nancy Glendenning, Inspector / Investigator and Tanya Gaudet, Quality Assurance Monitor noted that children had their bikes at the facility. I spoke to the administrator about helmets and she stated that without helmets the entire group of children partake in another activity.

Administrator stated that they are using the potential illness forms but also the return after exclusion forms for children that leave the facility ill. She stated that by using the return after exclusion forms; she feels it gives more accountability for children who return after they have been ill.

Each classroom has incident books for children in each class. I noted that there were few incidents recorded. Administrator stated that children do not often get hurt. Educators stated that they are aware that any time a mark is left on a child that it needs to be recorded.

Tanya Gaudet removed sunscreen from outdoor play space. Please ensure that sunscreen is labelled and stored inside.

Other than the above named issues above about child guidance, there was also positive child guidance observed. Two of the educators were seen continuously at the children's level, talking and playing with them. The administrator was observed taking the time to try and explain hands off to a child with extra needs.

Also, craft activities were observed with materials being at children's level.

original signed by

Nancy Glendenning

July 21, 2022

Signature of Early Learning and Childcare Licensing Staff

Date

Signature of Operator/Designate

Date