

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator TOTALLY KIDS DAYCARE 2015	Licence Number 2015756	Inspection Date March 31, 2021	
Facility Name Totally Kids Daycare		Telephone Number (506) 375-8000	
Address 136 Main St Hartland NB E7P 2M5			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Apr 22, 2021	
Comments: There is currently a staff who has an expired First Aid and CPR certification. Please note that any new staff must meet all staff requirements prior to employment at your facility.			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Apr 22, 2021	
Comments: Operator is missing a current criminal record and vulnerable sector check The Operator is missing a current copy of their social development check			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Apr 22, 2021	
Comments: Currently the administrators social development check has expired and they are waiting for it to be returned by social development.			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Apr 22, 2021	
Comments:			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (b) has been identified by a check with the Department of Social Development under paragraphs 12(4)(a) to (d).	13(2)(b)	Apr 22, 2021	
Comments:			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Apr 22, 2021	
Comments:			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Apr 22, 2021	
Comments: Please ensure that you find a way to have documentary evidence of the child's learning at the facility.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Apr 22, 2021	
Comments: Operator is missing a current copy of a criminal record check and social development check			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Apr 22, 2021	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Apr 22, 2021	
Comments: There is an educator without a valid first aid and CPR certificate.			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	Apr 22, 2021	
Comments: The indoor space is not the same as the facility was licensed for. Age groupings and number of children for these groups were changed without the approval of the Department. A change of Service will have to be submitted to the Department and Licensing staff will have to make a visit to facility to re-measure environment.			
36(4) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall allow for a space of at least 46 cm between each crib, portable playpen, cot or nap mat.	36(4)	Mar 31, 2021	
Comments: As the educator was preparing for nap time, it was observed by licensing staff that the mats were being placed too close together. Licensing staff addressed the situation and the educator immediately fixed the issue.			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (c) on each outing.	44(c)	Apr 22, 2021	
Comments: A modified version of the first aid kits have been being taken on outings away from facility. Please be advised that a full first aid kit base on appendix 17 in the Operator's manual must accompany each age group when they leave the facility if they are going separately.			

### General Comments

There was very much a large amount of positive guidance seen at time of visit. Educators were seen getting down to children's level, engaging and redirecting negative energy when needed. Encouragement and celebration of children's accomplishments were also visible. Licensing staff witnessed an educator encouraging a child to get themselves dressed and when they accomplished the task, the educator gave positive reinforcement. Educators were seen speaking kindly to children and engaging with them in play and conversation.

An inclusive daily program must contains a variety of purposely planned activities, opportunities and experiences. The plan must demonstrate that planning is a process that involves engaging the children and reflecting on the children's interests, passions, strengths and abilities. There is a variety of ways to do this and

General Comments

educators should reference the curriculum documents to begin this process. One of the educators was able to demonstrate some of the children's learning that was taking place and recorded on a private face book group and also stated that they had written documentation but it was at home. Journaling, learning stories, webbing are some of the ways to demonstrate learning. Copies of pre-planned programming should be available for verification at facility by licensing staff. A compliance date has been given of April 22, 2021 for educators to show what they have been doing up to this point.

The outdoor play space could not have a thorough inspection due to the amount of water and snow that is currently still in there. The children were playing on ride on toys in front of the facility doors at time of visit. Educators did advise licensing staff that outdoor play space is not being used in the winter. Please be advised that a licensed facility for preschool children must have a usable fenced in area in all seasons during the year. It is the responsibility of Operator to ensure the space remains usable. Licensing staff to return to inspect outdoor play space once it is dried up. The parking lot should not be used for play as a large group as seen at time of licensing staffs departure.

Administrator stated that they are currently not transporting children. Administrator did mention that they would like to take the children swimming at the outdoor pool in the summer. As Covid-19 guidelines currently state children can go on outings as long as they can stay in their bubbles and 6 feet distancing can be maintained. However, this is subject to change depending on government guidelines for Covid-19.

Please ensure that anyone entering the facility is properly screened by asking questions and signed in to each bubble group. This would include Health, Fire, licensing staff or any other essential service that enters the facility. Anyone entering the facility, must be masked. If the administrator or educators approach essential workers for discussion or questions, they should also be masked if they cannot maintain 6 feet distancing.

original signed by

Nancy Glendenning

March 31, 2021

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Operator/Designate

\_\_\_\_\_  
Date