

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 610687 NB Inc.	Licence Number 2015578	Inspection Date May 22, 2024
Facility Name Kingswood Academy 3		Telephone Number (506) 869-8980
Address 1535 Ryan Street Moncton NB E1G 2V4		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include (viii) any written consent given by the child's parent or guardian.	24(1)(b)(viii)	May 28, 2024	
Comments: In 1 out of the 8 child record files verified, the parent's signature for the signed statement confirming they have read and understood the parent handbook is missing. The operator shall obtain a written signature from parents in all child record files.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	May 28, 2024	
Comments: In 1 out of the 8 child records file verified, the parent's signature for this consent was absent. The operator shall obtain a written signature from parents for all required consents.			

General Comments

The Quality Assurance Monitor is on site for a Monitoring inspection.

The followings were verified at the time of the inspection:

- Ratio and maximum number of children
- If required documents were posted in a visible and prominent place in the facility
- Child records
- Personal belongings
- Attendance Sheets

The ratio is respected at the time of the inspection. All required documents are posted in a visible and prominent place in the facility. The child attendance records are complete and showing all absences. Easily accessible storage space for the personal belongings of each child in attendance is provided.

The QAM had a discussion with the administrator regarding a 2-year-old child occupying a space in the infant classroom. The Quality Assurance Monitor reminds the administrator that a transition plan must be sent to the department, when a child can't transition in the 2-year-old classroom. With that, the QAM will follow up with the operator to ensure the transition is complete.

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

May 23, 2024

Date

original signed by
Heidi Hudson

Signature of Operator/Designate

May 23, 2024

Date