

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Amy Levesque	Licence Number 2015430	Inspection Date October 29, 2021
Facility Name Amy's Childcare		Telephone Number (506) 608-1736
Address 29 Snowball Crescent Nackawic NB E6G 1C8		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Oct 29, 2021	Oct 29, 2021
Comments: Please read comment below.			

<p><b>General Comments</b></p> <p>Monitoring visit performed.          Today the Operator only has her own children on site. School is closed due to an operational day and she has no other children in attendance. The operator was closed on Wednesday and Thursday this week due to illness. Operator's children that are under the age of 12 are included in the numbers, so if your facility is closed due to illness, you should document this on your attendance record. I observed attendance has not been documented since Tuesday. As stated above attendance must be documented and the reason for absences. Please commence going forward and record. Thank you          I reviewed attendance and fire drill records during my visit. This must be recorded monthly.          During a previous conversation this week with the Operator, she indicated that her hours of operation had changed from 7-4:30. The Operator will send me a copy of her updated handbook updating current hours, that parents advise the days of the week they need her service for the following week, and also in the event of illness that the operator will provide as much notice as possible, in the event she needs to close.          Please keep pet information in your file to ensure immunizations are current.          The operator showed me an updated copy of her FA certificate during my visit. Thank you!!          Just a kind reminder that your Renewal application is due for November 1st.</p>
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original signed by  
Joanne Voyer Page

Signature of Early Learning and Childcare Licensing Staff

October 29, 2021

Date

original signed by  
Amy Levesque

Signature of Operator/Designate

October 29, 2021

Date