

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 679028 N.B. INC.	Licence Number 2015094	Inspection Date November 10, 2022	
Facility Name Youth Discovery Center		Telephone Number (506) 387-4989	
Address Unit A 150 Trites Road Riverview NB E1B 3L9			
Name of Early Learning and Childcare Licensing Staff Kyleigh Roy		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 16, 2022	
Comments: During the renewal inspection, the inspector observed that 2 out of the 11 employee files verified have expired first aid (FA) certificates and cardiopulmonary resuscitation (CPR) certificates. The operator must ensure that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is maintained in all educators' files.			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Nov 18, 2022	
Comments: During the renewal inspection, the inspector observed that the operator's criminal record check / vulnerable sector check had not been renewed. The operator can continue to be on-site and work at the facility, as planned. An order for compliance is issued and the operator has 10 days to submit a valid criminal record/vulnerable sector check.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Nov 18, 2022	
Comments: During the renewal inspection, the inspector observed that 1 out of the 11 employee files verified did not have a valid check with Social Development. The staff member is directed to not be permitted on-site and to not work with children until the Social Development check is obtained.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Nov 18, 2022	
Comments: 1 out of the 11 employees' files verified did not have a valid criminal record/vulnerable sector check. The staff member can continue to work at the facility, as planned. An order for compliance is issued and the staff member has 10 days to submit a valid criminal record/vulnerable sector check.			
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (c) the driver of a motor vehicle and the motor vehicle must be in compliance with the Motor Vehicle Act and the regulations under that Act.	20(c)	Nov 16, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: During the renewal inspection, the inspector was informed that the motor vehicle inspection was expired on the bus used to transport children and that it is currently at the repair shop. The vehicle must be in compliance with the Motor Vehicle Act and the regulations under that Act before it can be used to transport children.</p>			
<p>21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (b) indoor and outdoor opportunities for physical activity.</p>	21(b)	Nov 10, 2022	
<p>Comments: During the renewal inspection, the inspector observed that children were not provided with outdoor opportunities for physical activity. Part-time programs operating for less than 4 hours are required to have outdoor play of at least half an hour.</p>			
<p>22 The daily routine of a licensed facility shall include (a) outdoor play for at least one hour in each four-hour block of time when the majority of children receiving services are in attendance except in the following circumstances: (i) the wind chill is below -20 °C; (ii) the temperature is below -20 °C; or (iii) the temperature is 33 °C with humidity or above.</p>	22(a)	Nov 09, 2022	
<p>Comments: During the renewal inspection, the inspector observed that children were not provided with outdoor time. Part-time programs operating for less than 4 hours are required to have outdoor play of at least half an hour.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,</p>	24(1)(b)(iv)	Nov 10, 2022	
<p>Comments: During the renewal inspection, the inspector observed that an emergency contact listed in 1 of the 6 child files verified was located more than 1 hour away from the facility. The child's file must include the name, address, and home and work numbers of at least two people authorized by the child's parent to pick up the child and contact in case of emergency if the parents cannot be reached.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.</p>	24(1)(c)(iii)	Nov 10, 2022	
<p>Comments: During the renewal inspection, the inspector observed that a description of the duties and responsibilities was missing in 1 of the 11 staff files verified. The operator must ensure that a copy of the description of duties and responsibilities is maintained in the staff's file.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.</p>	24(1)(c)(vi)	Nov 18, 2022	
<p>Comments: During the renewal inspection, the inspector observed that 1 out of the 11 employee files verified did not have a valid check with Social Development. The staff member is directed to not be permitted on-site and to not work with children until the Social Development check is obtained.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Nov 16, 2022	
<p>Comments: During the renewal inspection, the inspector observed that 2 out of the 11 employee files verified have expired first aid (FA) certificates and cardiopulmonary resuscitation (CPR) certificates. The operator must ensure that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is maintained in all educators' files.</p>			
<p>25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.</p>	25(e)	Nov 10, 2022	
<p>Comments: During the renewal inspection, the inspector observed that the inspectors name and telephone number are not posted in a visible and prominent place in the facility. The operator must ensure that the inspectors name and telephone number is posted in a visible and prominent place in the facility.</p>			

Order for Compliance	Regulation	Date to be corrected	Date corrected
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Nov 10, 2022	
Comments: During the renewal inspection, the inspector observed that the signed statement from parents confirming they have read and understood the parent handbook is missing in 1 of the 6 child files verified. The operator must ensure that parents sign that they have read and understand the parent handbook.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Nov 10, 2022	
Comments: During the renewal inspection, the inspector observed that consent for bathing or showering in the event of illness or soiled clothing is missing in 1 of the 6 child files verified. The operator must ensure that consent for bathing or showering in the event of illness or soiled clothing is provided by the parents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Nov 10, 2022	
Comments: During the renewal inspection, the inspector observed that consent for transporting the child or providing transportation is missing in 1 of the 6 child files verified. The operator must ensure that consent for transporting the child or providing transportation is provided by the parents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Nov 10, 2022	
Comments: During the renewal inspection, the inspector observed that consent for permitting photographs and videos of child for publication on social media is missing in 1 of the 6 child files verified. The operator must ensure that consent for permitting photographs and videos of child for publication on social media is provided by the parents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Nov 10, 2022	
Comments: During the renewal inspection, the inspector observed that consent for posting photographs of child in the centre to illustrate learning is missing in 1 of the 6 child files verified. The operator must ensure that consent for posting photographs of child in the centre to illustrate learning is provided by the parents.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Nov 09, 2022	
Comments: During the renewal inspection, the inspector observed storage bins piled over 6 feet high in a hallway leading to the emergency exit. There is a risk that the bins could fall and block the hallway or the fire exit. The containers must be stored in a manner that ensures a safe environment for the children.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Nov 08, 2022	Nov 08, 2022
Comments: During the renewal inspection, the inspector observed two cans of spray paint located inside a storage container in the hallway leading to the emergency exit. During the inspection, the administrator removed the cans from the storage containers and placed them in a locked cabinet. Deficiency is now compliant.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Nov 14, 2022	
Comments: During the inspection, the inspector overserved that 6 out of the 10 water bottles verified were not labelled with the name of the child. The operator must ensure that water bottles are labelled with the child's name in order to prevent and control the spread of communicable diseases and illness.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Nov 14, 2022	
Comments: During the inspection, the inspector found that 3 out of 5 lunch boxes were not labeled with the children's names. The operator must ensure that all food brought from home is labeled with the child's name.			

General Comments

During the renewal inspection, the inspector observed, indoor free play, snack time and an indoor dodgeball game in the gym area. The inspector also observed, Tik Tok Tuesdays where the children practiced choreographed dances with the educator.

The inspector discussed with the administrator the idea of labelling the hooks located below the children's baskets. Providing each child with an assigned place for personal belongings helps in keeping items separate so that belongings don't get lost or mixed up.

The inspector discussed the idea of creating a spreadsheet in order to keep track of expiring documents in employee files. The inspector also suggested reviewing all employee files for any missing documents.

The ratio was respected during the renewal inspection.

original signed by
Kyleigh Roy

 Signature of Early Learning and Childcare Licensing Staff

November 09, 2022

 Date

original signed by
Kelley Collins

 Signature of Operator/Designate

November 09, 2022

 Date