

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 679028 N.B. INC.	Licence Number 2015094	Inspection Date June 03, 2021	
Facility Name Youth Discovery Center		Telephone Number (506) 387-4989	
Address Unit A 150 Trites Road Riverview NB E1B 3L9			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jun 04, 2021	
Comments: A new staff does not have a SD check. Staff left and cannot return until they have a copy of the SD check. A new staff does not have a Vulnerable Sector check. Staff left and cannot return until they have a copy of the VSC.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jun 04, 2021	
Comments: A new staff does not have a copy of the Vulnerable Sector Check in their file. A copy must be placed in their file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jun 04, 2021	
Comments: A new staff does not have a SD Check in their file. SD check must be placed in their file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jun 03, 2021	Jun 03, 2021
Comments: Attendance was not recorded when the children arrived and a review of the past few days showed that departure times were omitted for several children. Attendance records must be completed each time a child arrives and leaves. QAM discussed with Administrator when she arrived, she corrected the records immediately and will review the requirements with the staff who are onsite at the time of children's arrival and departure. Deficiency is now compliant			
37 An operator of a licensed facility shall not permit a child receiving services at the licensed facility access to the kitchen unless the child is supervised.	37	Jun 03, 2021	Jun 03, 2021

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Observed several children going in and out of the kitchen without supervision. Children were filling bowls with water and placing in freezer. Operator must ensure that all staff are aware of and abide by this regulation. The Administrator must review this Regulation with staff, recommend she also discuss with children; she can also place a sign on the kitchen door. Administrator locked the door, deficiency is now compliant.</p>			

<p>General Comments</p>
<p>Operator must send email confirmation of the SD Check and the VSC to the Quality Assurance Monitor once completed and placed in the staff files.</p>

original signed by
Erin MacLaggan

June 03, 2021

Signature of Early Learning and Childcare Licensing Staff

Date

Signature of Operator/Designate

Date