

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Indoor Sports Management Group LTD.	Licence Number 2014904	Inspection Date July 24, 2025	
Facility Name SportsDome Academy 2		Telephone Number (506) 382-7529	
Address 125 Russ Howard Drive Moncton NB E1C 0L7			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Aug 07, 2025	
Comments: In the school-age classroom, it was observed that daily activities were not being documented. The educator informed the Quality Assurance Monitor (QAM) that she prepares her daily program each morning but discards it at the end of the day or week. Daily activities must be purposely planned, documented, and made available for licensing staff to review for the past renewal year. The QAM reminded the educator of this requirement to ensure compliance moving forward.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include (viii) any written consent given by the child's parent or guardian.	24(1)(b)(viii)	Jul 24, 2025	Jul 24, 2025
Comments: During the inspection, children were preparing to leave for an outing at Centennial Park when the Quality Assurance Monitor (QAM) requested to see the parental consent form. The administrator was unable to provide the required documentation, so the QAM instructed staff to remain on-site and postpone the outing until proper consent was obtained. In response, the administrator promptly prepared a consent form for parents to sign at pick-up. The outing was rescheduled for the following day, contingent on receiving signed consent forms. The operator is reminded that parental consent must be obtained for each outing, as per regulatory requirements. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jul 24, 2025	Jul 24, 2025
Comments: While reviewing staff files, it was noted that two educators were missing a job description. As per regulatory requirements, staff records must include a clear description of duties and responsibilities. Upon being informed, the administrator immediately updated the files by adding the appropriate job descriptions for the staff members in question. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jul 24, 2025	Jul 24, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: When the Quality Assurance Monitor (QAM) arrived on site, the school-age educators reported having 21 children in their care. However, after a head count, it was confirmed that 22 children were present. Upon reviewing the attendance sheet, only 21 children were signed in. As attendance records must be completed each time a child arrives and leaves, and must accurately reflect all children present at any given time, the educators immediately corrected the discrepancy by signing in the child who had been missed. Deficiency is now compliant</p>			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	Jul 24, 2025	Jul 24, 2025
<p>Comments: During the renewal inspection, it was observed that the preschool outdoor play area was not accessible to children due to ongoing renovations. However, no application for change had been submitted to the department prior to the start of the renovation. As per regulatory requirements, the operator must not make changes to the facility unless written approval has been obtained from the Minister. The Quality Assurance Monitor (QAM) informed the administrator that an application for change must be submitted to the department before continuing with the renovation.</p> <p>An application for change was submitted to the Quality Assurance Monitor (QAM) by the end of the day. As a result, the renovation of the preschool outdoor play area may now resume. The operator was advised to inform the QAM once the renovations are complete so that a change in service inspection can be conducted to ensure compliance with licensing requirements.</p> <p>Deficiency is now compliant</p>			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Aug 01, 2025	
<p>Comments: The Quality Assurance Monitor (QAM) noted that monthly fire drills were not conducted in February 2024, May 2024, and June 2025. As per regulatory requirements, an emergency evacuation and fire drill must be completed each month to ensure preparedness and safety. The QAM discussed the importance of maintaining this schedule with the administrator. To support compliance, the QAM instructed the administrator to conduct an additional fire drill during the current month to make up for the missed drills</p>			
36(4) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall allow for a space of at least 46 cm between each crib, portable playpen, cot or nap mat.	36(4)	Jul 24, 2025	Jul 24, 2025
<p>Comments: During nap time, it was observed that a cot was placed less than 46 cm away from another nap mat. In accordance with regulations, there must be a minimum of 46 cm between rest equipment in the rest area to ensure safety and comfort. Upon being informed, the educator immediately adjusted the placement of the nap mat to meet the required spacing.</p> <p>Deficiency is now compliant</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jul 24, 2025	Jul 24, 2025
<p>Comments: At the time of the Quality Assurance Monitor's (QAM) arrival, a container of Lysol wipes was observed in the administrator's office, stored in an unlocked area. As per regulations, toxic products, chemical products, and cleaning supplies must be kept locked and inaccessible to children at all times. Upon being informed, the administrator promptly removed the item and placed it in a locked storage area to ensure compliance.</p> <p>Deficiency is now compliant</p>			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Jul 29, 2025	
<p>Comments: During the renewal inspection, it was observed that at least six water bottles were not labeled with the names of the children. Additionally, six cubbies were found without name labels. As per regulatory requirements, all personal belongings brought into the facility must be clearly labeled with the child's name to ensure proper identification and hygiene practices. The administrator was reminded of the importance of maintaining accurate labeling for all children's items.</p>			

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42(1) Smoking, within the meaning of the Smoke-free Places Act, is prohibited during operating hours on the premises of a licensed facility, including in the outdoor play area, during outings and while transporting the children receiving services at the licensed facility.	42(1)	Jul 24, 2025	Jul 24, 2025
Comments: When the Quality Assurance Monitor (QAM) inquired about the designated smoking or vaping area, the administrator confirmed that staff were permitted to smoke or vape on the premises, although at a distance from the main entrance. However, smoking and vaping are strictly prohibited on the premises during operating hours, regardless of location. Following a discussion with the QAM, the administrator informed staff that smoking or vaping must now take place across the street or away from the premises to comply with regulations. Deficiency is now compliant			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Jul 29, 2025	
Comments: During the renewal inspection, it was observed that at least seven lunch boxes were not labeled with the names of the children. As per regulatory requirements, all food brought from home must be clearly labeled with the child's name to ensure proper identification and to support health and safety practices. The administrator was reminded of the importance of maintaining proper labeling for all personal food items.			

General Comments
<p>The Quality Assurance Monitor (QAM) was on site to conduct the renewal inspection. At the time of the visit, staff-to-child ratios were respected.</p> <p>The preschool outdoor play area was not observed, as it is currently undergoing renovations. This section of the regulation will be reviewed during the change in service inspection, scheduled for early August.</p> <p>It was also noted that two eligible staff members had not yet completed their required 10 professional learning (PL) hours; however, they have until August 31 to meet this requirement. The administrator may inform the QAM once all eligible staff have completed their PL hours. During the inspection, children were observed having snack, playing both indoors and outdoors, and eating lunch. When the QAM left the facility, preschool children were napping.</p>

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

July 25, 2025

Date

original signed by
Dana Barron

Signature of Operator/Designate

July 25, 2025

Date