

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Catherine Crilley	Licence Number 2014855	Inspection Date August 14, 2020
Facility Name Crilley Connections Child Care		Telephone Number (506) 357-9938
Address 281 Restigouche Road Oromocto NB E2V 2H2		
Name of Early Learning and Childcare Licensing Staff Sabrina Diotte		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 28, 2020	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 28, 2020	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 28, 2020	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 28, 2020	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Aug 28, 2020	
Comments:			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Aug 28, 2020	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments:			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Aug 28, 2020	
Comments:			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (a) on the premises of the licensed facility.	44(a)	Aug 28, 2020	
Comments:			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Aug 28, 2020	
Comments:			

General Comments
<p>The facility was bright and clean during my visit. The rooms have been painted with bright colors and themes. The children are enjoying the new wall murals.</p> <p>I observed positive interaction between staff and children. Children were engaging in story time, arts and crafts and dancing.</p> <p>At the time of my visit the operator nor administrator were present. The staff files were locked and the staff that had access to the key was at the park with the children. The administrator was called and came to the facility to finish the inspection. Please ensure that the person in charge of the facility during your absence have access to all documents required by Inspectors.</p> <p>Please review all staff and children files to ensure they contain all the required documents. One staff was sent home today for not having a social development check on file. Some other staff files are missing documents. Some children are missing documents in their files such as consent forms and immunization records. Child files must also contain two emergency contacts.</p> <p>Parents must sign declaration saying they have read and understood the parent handbook. If you are providing this to them via email, a response from the parents to the email is approved. Please print the email and put it in the child's file.</p> <p>First aid kits are accessible and on site, however, some items are missing. Please review the new first aid checklist in your operator manual and all first aid kits must be updated.</p> <p>Metal dome in the outdoor play area must have protective surfacing. Protective surfacing must be as per the manual, if the manual cannot be produced, your protective surfacing must be our regulation at 30 cm's if choosing pea gravel.</p>

original signed by
Sabrina Diotte

Signature of Early Learning and Childcare Licensing Staff

August 14, 2020

Date

original signed by
Diana Phillips

Signature of Operator/Designate

August 14, 2020

Date