

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sunny Smiles Childcare Center Inc.	Licence Number 2014718	Inspection Date April 25, 2023	
Facility Name Sunny Smiles Childcare Center Inc.		Telephone Number (506) 384-0765	
Address 382 rue Harold Dieppe NB E1A 1Z1			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (d) the motor vehicle must be equipped with (i) a record of emergency contacts for each child receiving services at the licensed facility.	20(d)(i)	Apr 25, 2023	Apr 25, 2023
Comments: Inspector observed that the educator did not have the children's emergency contacts with them before picking up the school aged children. This was addressed and the educator went to get them immediately. Deficiency is now compliant			
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (d) the motor vehicle must be equipped with (ii) a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act, as a first aid kit that is not a personal, Type P first aid kit.	20(d)(ii)	Apr 25, 2023	Apr 25, 2023
Comments: Educator indicates that they are unsure if there is a first aid kit the vehicle. While going to get the children's emergency contacts, the educator brought a first aid kit as well. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	May 15, 2023	
Comments: 2 staff files are missing proof of enrollment for the Introduction to Early Learning and Child Care course. Administrator must ensure that staff are registered for the proper course based on requirements (30 hours, 60 hours or 90 hours and that proof is placed in their file. Administrator must also verify with Operator if an educator has an ECE certificate. If so, this certificate must be added to staff's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	May 15, 2023	
Comments: 1 staff file is missing a description of their duties and responsibilities. Administrator must ensure that this is added to their file.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Apr 25, 2023	Apr 25, 2023
Comments: Inspector observed that one child's arrival time was not indicated on the daily attendance sheet. This was addressed with the educator, who added it immediately. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	Apr 25, 2023	
Comments: A discussion was had with the Administrator, who indicates that when substitutions are made to the menu, this information is posted for parents to see. However, the record of the substitution is not maintained on-site. Administrator must ensure that this documentation is kept for the required amount of time.			
24(2) The records and documents referred to in subsection (1) shall be maintained for at least one year after the record or document is made.	24(2)	Apr 25, 2023	
Comments: A discussion was had with the Administrator, who indicates that when substitutions are made to the menu, this information is posted for parents to see. However, the record of the substitution is not maintained on-site. Administrator must ensure that this documentation is kept for the required amount of time.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	May 15, 2023	
Comments: The daily routine for the preschool children is not posted in the classroom upstairs. Administrator must ensure that the routine is posted.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Apr 25, 2023	
Comments: A discussion was had with the Administrator, who indicates that a trip was taken to the apple orchard. When inspector asked to see the consent form for this, Administrator indicates that they were discarded. Administrator must ensure that consents and all required documentation remain in the child's file.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	May 15, 2023	
Comments: Inspector observed that there is paint chipping off the wall in a classroom upstairs. Inspector also observed that the certain areas of the flooring in the upstairs rooms are damaged, causing these to no longer be washable. Administrator must ensure that these are repaired in order to ensure that the indoor play space is maintained safe and clean.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	May 15, 2023	
Comments: Inspector observed that there is missing protective surfacing under the dome. Recommendation that administrator review the manufacturers manual in order to ensure that proper protective surfacing is added. 3 broken objects were found in the outdoor play area. Administrator disposed of these immediately. Inspector observed pieces of broken plastic scattered throughout the outdoor play area. Administrator must ensure that these are removed from the play area.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	May 15, 2023	
Comments: Inspector observed 2 books and a toy cash register in a classroom that are broken. Administrator must go through all materials to ensure that they are in good repair.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	May 15, 2023	
Comments: Inspector observed missing protective surfacing underneath the stationary equipment. Administrator added some protective surfacing during the inspection underneath the swings and the slide, however there is still some missing around the stationary equipment. Administrator must ensure that required protective surfacing is added around this equipment before permitted the children to use this.			
36(6) A cot, a nap mat or the mattress of a crib or portable playpen shall be washable and non-absorbent or covered with a non-absorbent layer.	36(6)	May 15, 2023	
Comments: 6 rest mats have smalls rips at the corners, meaning that they are no longer washable and non-absorbent. These mats must either be repaired or replaced.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.	40(1)(c)	May 15, 2023	
Comments: Inspector observed that children's shoes are not stored separately. In order to diminish the risk of communicable diseases, Administrator must ensure that children's personal belongings are stored separately for each child or labelled with their name.			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (a) on the premises of the licensed facility.	44(a)	Apr 30, 2023	
Comments: First aid kits are accessible on the premises, however, Inspector observed that the first aid kits were not verified during March 2023. Administrator must ensure that first aid kits are checked before April 30th 2023 in order to ensure that all required supplies is present in these.			
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	Apr 25, 2023	
Comments: Inspector observed that the management of potential illness forms are completed as required. However, the child's departure time was not indicated on the form. Administrator must ensure that all require information is indicated in these forms.			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	May 15, 2023	
Comments: 4 of the verified water bottles were not labeled with the child's name. Administrator must ensure that food brought from home is labelled with the respective child's name.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Apr 25, 2023	Apr 25, 2023
Comments: During the Renewal Inspection, Inspector observed an educator preparing morning snack for a preschool group in a classroom, while the children were in another classroom. Inspector observed that there was not direct supervision of the children during this time. This was addressed with the educator, who brought the children in the same room as her while she was preparing snack. Deficiency is now compliant			

General Comments

During the Renewal Inspection, Inspector observed morning snack, outdoor play, the lunch period as well as the rest period. Inspector observed positive interactions between the educators and the children, such as gentle reminders.

Inspector recommends that a new Vulnerable Sector Check be completed for a staff member.

Inspector had a discussion with the administrator regarding the Parent Handbook. Administrator must ensure that required modifications are made to the handbook and that a new copy of the handbook is provided to parents and the Inspector.

Inspector recommends that the menu in the facility be modified, as lunch is no longer served.

original signed by
Sarah MacDougall

April 25, 2023

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Carrie LeBlanc

April 25, 2023

Signature of Operator/Designate

Date