

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Annette Smith	Licence Number 2014605	Inspection Date October 23, 2023
Facility Name Annette's Early Childhood Care And Development Centre		Telephone Number (506) 204-4299
Address 28 Christopher Crescent Moncton NB E1G 0A5		
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 25, 2023	
Comments: While verifying the staff file the Quality Assurance Monitor noticed that the staff files did not have a description of responsibilities and duties. The Quality Assurance Monitor asked the operator if there was a description of responsibilities and duties for the staff files. The operator was able to show a list of responsibilities and duties to the Quality Assurance Monitor that is kept behind the attendance sheet. The Quality Assurance Monitor suggested the operator does copies and puts them in the staff files.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Oct 25, 2023	
Comments: The Quality Assurance Monitor observed that in the play area downstairs children don't have access to arts and craft materials. The Quality Assurance Monitor asked the operator if children had access to arts and craft materials while they play in the play area downstairs. The operator mentioned that all the art and crafts are done upstairs at a certain time of the day. The Quality Assurance Monitor explained the operator that arts and crafts materials should be accessible to children even when playing in the downstairs play area.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Oct 25, 2023	
Comments: The Quality Assurance Monitor noticed a big plastic bin full of toys blocking off another shelves of toys that make it hard for children to easily access toys. The Quality Assurance Monitor had a discussion with the operator that the plastic bin should be removed so children have easy access to the shelf behind the big bin. The Quality Assurance Monitor suggested that the operator uses the toys in the big plastic bin to rotate toys in the easily accessible open shelves.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 25, 2023	
Comments: The Quality Assurance Monitor noticed a big plastic bin overflowing with big toys that is very hard for children to reach and take toys. The Quality Assurance Monitor suggested to the operator that the bin be removed or sorted out so it would be easier for children to access the toys in the bin.			

General Comments

Monitoring inspection conducted.
Ratio was respected.

The Quality Assurance Monitor verified:

- child records include
- Signed consent in child's file for
- Qualification and training
- Storage space

While on site, the Quality Assurance Monitor was able to observe indoor free play. Children were playing with babies, reading books and making puzzles. Positive interaction with the educator and the children were also observed.

original signed by
Stephanie Hickey

Signature of Early Learning and Childcare Licensing Staff

October 23, 2023

Date

original signed by
Annette Smith

Signature of Operator/Designate

October 23, 2023

Date