

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Sussex Christian School Inc.		Inspection Date October 01, 2026	
Facility Name SCS Shine After School Care		Licence Number 2014152	
Address 45 Chapman Dr Sussex NB E4E 1M4		Telephone Number (506) 512-0355	
Type of Facility Part-time Early Learning and Child Care Centre	Maximum Number of Children 58		Ages of Children SCHOOL-AGE
ELCC Licensing Staff Veronique Berube	Position Title Quality Assurance Monitor		

Order for Compliance	Regulation	Date to be corrected	Date corrected
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Sep 29, 2026	Sep 29, 2026
Comments: At the time of the Quality Assurance Monitor's arrival, while verifying the child-to-staff ratio, one educator was responsible for a total of 18 children. The educator was accompanied by an Inclusion Support Worker who provided one-on-one support to a child. Child-to-staff ratios must be maintained at all times within the same age group. To ensure compliance with the required ratio, the educator transferred three children to a second classroom. Deficiency is now compliant.			

General Comments
The Quality Assurance Monitor is on site in the afternoon to conduct a monitoring inspection. The following elements were verified: - Daily routine - Staff members records - Checks - Incident records - Qualifications and training - Administrative records maintained on site - Premises - Safety - Transportation The Quality Assurance Monitor observed that two new staff files had not been printed and were not available on site for review. The administrator printed the two missing staff files during the visit for verification purposes. All staff files must be maintained on site in paper format and be readily available for inspection. The Quality Assurance Monitor observed the afternoon bus routine. Due to the rain, the children remained

General Comments

indoors and were observed playing in the indoor play area. The children engaged in a variety of activities, including playing with Lego, Pokémon cards, and a sensory bin containing sand. Positive interactions were observed between the educators and the children throughout the visit. The bus transportation vehicle could not be inspected, as it was not on site at the time of the visit.

original signed by
Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

October 01, 2026

Date

original signed by
Heidi Adams

Signature of Operator/Designated staff

October 01, 2026

Date

"I hereby acknowledge receipt of this report"