



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator NORTHEND LEARNING CENTER INC.	Licence Number 2013610	Inspection Date January 08, 2019
Facility Name NORTHEND LEARNING CENTER 2	Telephone Number (506) 384-5437	
Address 96 Gorge Road Moncton NB E1G 1E6		
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jan 11, 2019	
Comments: Job description must be placed in the staff file.			

General Comments
Director will place a copy of the job description in the staff file. Director will verify with QA Monitor via email once completed.
QA Monitor and Director discussed after school resources such as NB Playbook and High Five.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

January 08, 2019

Date

original signed by
Janet Perry

Signature of Operator/Designate

January 08, 2019

Date